

Minutes: P&R District #1 BOD; May 14th 2013 6PM at LBJCC

Present: Larry Robinson, Dennis Schmitt, Richard Hull, Gary Elmer, and Cathy Bohman; Bonnie Story taking minutes.

Previous minutes: Approved unanimously. Richard Hull will share older minutes with Bonnie to put online. *(Note: Done)*

Treasurer's Report: Richard Hull reported \$13,137.00 in the general fund and \$18,000 in the emergency fund. Submitting \$4,580.99 in vouchers # 78209-78217. Two action items: (1) Board members unanimously opted to sign a waiver to receive compensation for their P&R #1 Board service, to be sent to the Jefferson County Commissioners. (2) Confirming that our policy for handling public requests for records is in place and acceptable. Unanimously affirmed.

Additionally, with the passage of the recent Levy vote, a Certificate of Authenticity was filed.

Calendar

- Larry Robinson reported on the music concerts coming up.
- Dennis Schmitt reported that the ZPPA Zelatched Point Property Association is having their annual meeting from 12 to 3 pm.
- Gary Elmer reported that the Coyle Community Club Board meeting was changed to 1PM on June 9th, with dinner at 5:30 PM.
- Cathy Bohman asked about the updated Coyle Women's Club dates and changes, Bonnie will check to see if the new info was added correctly to the calendar. *(Note: Bonnie followed up with Ben Ezzell and updated calendar settings.)*
- Discussion of new calendar program to replace the Google calendar. Bonnie will report back.

Old/Ongoing Business:

Building repair

- Dennis noted that the replaced windows are lacking some trim. Follow-up needed with "Dahl Glass" on his next visit.
- Gary was authorized unanimously to spend up to \$7,500 with either Laron Williams or "Awnings of Distinction" to execute the work ASAP, conditional on quote details regarding footings, fascia, etc. \$2,500 in insurance awning replacement money awaits, so only the rest need come from the general fund for the standard building maintenance.
- Larry stated that the side/back lot is done and looks great. No further expense needed. All agreed.

Website

- Bonnie and Richard reported that they had an enjoyable meeting with Bill Whitney and successfully edited the administrative settings for the domain name and website. Mr Whitney has made the extraordinary donation of reserving the domain name for 20 years!

- Richard moved that StoryBoard Productions/Bonnie Story be hired for the amount of \$10/month to keep the calendar and website updated as needed. Expenses for projects or situations beyond that could be brought to the Board. Bonnie agreed. Dennis 2nd, all approved.

Printer/Copier

- Richard reported that a laser printer would suit the use at the Center due to long periods of inactivity, which is fine for laser but bad for inkjet. They are affordable now. Dennis moved to authorize purchase of a laser printer for up to \$250. Larry 2nd, all approved.

Parking Lot Barriers

- Richard and Dennis will develop the scope of how many are needed, kind/size, etc. Larry added that the split-rail fence along the driveway needs protection as well, it has been damaged before. It protects the drainfield.

Chimney

- All agreed this is something to table, but for the very short term. It does need addressing due to flashing leakage issue.

New Business

- Larry Robinson shared a letter from Karen Alls with a request to use the LBJCC kitchen commercially. Dennis moved that the request would be denied, Richard 2nd, all agreed. Based on previous Board policy determination, the LBJCC kitchen is for Center activities use, for limited community events, or of course for emergency use.
- Gary Elmer expressed renewed interest in the development of a multi-use community sport court in the side yard. He will investigate insurance costs, county issues, surface composition and maintenance. This project could need to wait until 2014.
- Dennis noted that dry weather is the time to re-stain the picnic tables and who would be the contact for that, maybe Laron Williams? Or the painter that did the Center – Jillian Greenwood and/or The Habitat Store in Quilcene may know his contact info.

Meeting was adjourned at 6:55 PM by Larry, Richard 2nd.

Minutes respectfully submitted by Bonnie Story.