

**JEFFERSON COUNTY
PARKS & RECREATION DISTRICT #1
MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
DECEMBER 13, 2016**

The meeting was called to order at 6:02 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, Washington.

Present were Commissioners Robinson, Schmitt, Elmer, Hull, Bohman, with minutes by Bohman. Guest: Roland Faragher-Horwell

Previous Minutes. Minutes from the November 8, 2016 meeting were approved.

Treasurer's Report. RH reported an available balance of \$26,146.01. Voucher Nos. 78752 thru 78760 for a total of \$3,066.55 were submitted for approval. Moved by DS and seconded by CB that the Treasurer's Report be accepted.

Calendar. LR reported on the regularly scheduled activities and upcoming concert. The Coyle Women's Club submitted their dates for 2017. They requested the monthly Soup & Games event be moved to Wednesday. All approved as there is no scheduling conflict. CWC is hosting "Donuts with a Cop" on Saturday, January 21 at 10:00 a.m. Sheriff Stanko will be present for conversation.

Old Business.

Sport Court. GE reported that a down payment has been made to the asphalt company. No start date yet. GE met with Kate Burke (Jefferson Healthcare Foundation) on the wording of a community announcement on the sport court/exercise station construction. All approved the announcement. The announcement will be posted on toandos.org along with photos during the construction process.

Toandos.org RH has been working with Roland to get the toandos.org website up and running once again. Roland provided the following information regarding the site. RH, Roland & Norm Johnson will be the only ones able to access the site and make changes. RH will maintain the calendar. Norm will post the concert schedule. Roland will make any other changes/additions. Roland will attend the P&R meetings and/or bring info/changes/news through RH to the board for approval prior to posting. Commissioners were requested to review the site, go to the links and review their personal biographical information. Roland is recreating the historical information. RH will give Roland all the 2016 minutes for posting. The site is hosted by Word Press. The yearly April renewal fee of \$110.00 is in the budget. Through Word Press Roland can look at the "use factor" of our site. Roland can rotate any pictures. Roland will be paid \$10.00 per month for overseeing the website. Confidential access

information will be kept in a folder in the office in case of an emergency need to access the site and RH, Roland or Norm is not available. The primary name "toandos.org" is owned by Network Solutions and rented by RH. RH is the primary contact, as a personal credit card had to be used to rent the site name. Cost is \$39.00 a year. RH will create a bullet point for a "Speak Up Jefferson" link to be posted on toandos.org. Roland will create "news" section to post upcoming special events and important information to relay to the community. Toandos.org will be kept as the first Old Business item each month on the agenda. A special thank you to Roland for taking on this project.

Exterior Lights. RH purchased 3 LED lights. Frederickson Electric will install on 12/27.

Chimney. DS explored the option of putting up a tarp over the chimney and it is very difficult to accomplish. He will now look at other options to deal with the leaking.

Crash Bar Repair. LR will order a new crash bar for \$322.00 +shipping and then proceed to have it installed.

Furnace Repair. LR coordinated the repair in November by PipeMasters of Port Hadlock.

Kitchen Signs. CB made and laminated new signs for kitchen.

Pea Patch Water. LR reported the water has been shut off and lines drained.

New Business.

Christmas Decorations. CWC coordinated a sale of excess Christmas decorations at their December dinner. A donation of \$68.00 was made to P&R from the sale. All approved donating the remaining unsold items to Habitat for Humanity. GE volunteered to transport the items to the Habitat store.

A motion was made by DS to adjourn the meeting at 7:00 p.m., seconded by GE and approved.

Respectfully submitted,

Cathy Bohman