

**JEFFERSON COUNTY
PARKS & RECREATION DISTRICT #1
MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
JANUARY 10, 2017**

The meeting was called to order at 6:02 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, Washington.

Present were Commissioners Robinson, Schmitt, Elmer, Hull and Bohman. Guest: Roland Faragher-Horwell

Previous Minutes. Minutes from the December 13, 2016 meeting were approved as presented.

Treasurer's Report. RH reported an available balance of \$24,212.33. Voucher Nos. 78761 thru 78772 for a total of \$2,159.38 were submitted for approval. Motion made and seconded that the Treasurer's Report be accepted. Correspondence was received from the Auditor's Office re Elected Officials, Terms of Office and Status of Board Members for review and to confirm the information is correct on each member.

Calendar. LR reported on the regularly scheduled activities and upcoming concerts. "Donuts with a Cop" date change from 1/21/17 to 1/28/17 at 10:00 a.m.

Old Business.

Toandos.org. Review website. Send any updated information and/or photos to Roland for inclusion under our new tab "News."

Sport Court. Start date has been set back and will be dependent on the weather.

Chimney. Motion made and seconded to hire a handyman to place a tarp over chimney not to exceed \$300.

LED Light at Front Door. There was discussion regarding the installation of a LED light at the front door. Following discussion, a decision was made not to install a light.

Crash Bar Repair. Repair pending.

Facility Cleaning. Discussion regarding Chrissy attending one of our meetings to discuss our expectations and perhaps prepare a job description.

New Business.

Accessibility Community Advisory Committee. This Committee will assess and submit for grant funding, projects which would make a facility more handicap “friendly,” i.e. changes to thresholds for easier wheel chair access; electronic button to open door; walking path for walkers; bathrooms for wheelchair access; improving facilities for the seeing impaired. \$25,000 grant money is available for 2017 projects and it was decided to have the Center assessed. . CB volunteered to work with Colleen Faragher-Horwell through the assessment stage.

Possible Donations from the Coyle Womens Club.

Media Equipment. We received a letter from Cherylann Schmitt regarding an offer from the CWC to donate media equipment, TV, DVD player including a rolling cart . The equipment could be used for a movie night, demonstrations and/or educational purposes. Board members will assess space required for locked storage after the Board meeting.

Dessert Plates. The CWC has 60 dessert plates they would like to donate to the Center. Motion made and seconded to accept the 6-3/4” plates.

A motion was made and seconded to adjourn the meeting at 7:08 p.m. so Board members could assess storage location for TV, DVD and cart donation offered by CWC.

Respectfully submitted,

Beverly Bautista