

**JEFFERSON COUNTY
PARKS & RECREATION DISTRICT #1
MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
MARCH 14, 2017**

The meeting was called to order at 6:05 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, Washington.

Present were Commissioners Robinson, Schmitt, Elmer, Hull and Bohman. Guest: Roland Faragher-Horwell

Previous Minutes. Minutes from the February 14, 2017 meeting were approved as presented.

Treasurer's Report. RH reported an available balance of \$25,432.85. Voucher Nos. 78777 thru 78782 for a total of \$1,941.62 were submitted for approval. Motion made and seconded that the Treasurer's Report be accepted. Letter received from American Transparency requesting Board signatures to be scanned and sent back.

Calendar. LR reported on the regularly scheduled activities and upcoming concerts. Other groups requesting use of the Center are for a Hamm Radio Informational Meeting, and Coyle Crafters. Jefferson County Local Food Supply Council will be meeting here on June 22 from 4-8 p.m. This meeting will be open to the public.

Old Business

Toandos.org. Roland had nothing to report.

Sport Court. The gravel has been poured. Someone drove over it. Board discussion regarding the need to block off the court with some fencing, perhaps at the back and on both sides to prevent this from happening again. Check rules re court to fence line measurement. DS will price the cost of both split rail and chain link fencing. CB will get cost figures for an accessible surface for the exercise station.

Chimney. Repair pending for better weather.

LED Light at Front Door. Pending waiting for installation.

Crash Bar Repair. Repair pending.

Facility Cleaning. Meeting with Chrissy to assess our needs and expectations.

Coyle Womens Club Donations. CWC was willing to donate up to \$200 for the purchase of a TV stand. CB purchased a stand for \$133.99. She will be reimbursed by CWC.

New Business

Mail Box. LR to check re leak.

P-Patch Orchard. We have received donations from The Quilcene-Brinnon Garden Club. A donation from The Jefferson County Master Gardeners Association is pending the submission of expenses. Seven fruit trees and seven blueberry bushes were purchased and planted. Garden gates and fencing have been installed.

Center Presentation Needs. Roland suggested that we provide some presentation materials to be used by persons holding meetings at the Center, i.e. flip board, PA system/microphone, white boards. The TV can be used for presentations with a PC. GE to price microphones. A donation of a 4' x 6' white board has been offered.

Emergency Closet. Lynn Sturbenz, Director, Jefferson County Dept. of Emergency Management said we need to secure our shelving. CB will reverse shelving which will secure the tubs.

Sign Donation. We have been offered a sign to display at the Center which is on an old building in Quilcene. DS volunteered to go to Quilcene and check out the sign.

ACAC Meeting. CB attended a recent meeting of the ACAC. Grant money is available to make some changes to the Center to make it ADA compliant. Projects under consideration are installing front, back and bathroom door openers; ADA compliant threshold modifications; pathways to gazebo and sport court; hearing devices. Discussion regarding replacing front and back doors with new thresholds and automatic door openers. A motion was made and seconded to pursue this project. DS to get pricing from Groves, Carl's Building Supply and Dahl Glass.

A motion was made and seconded to adjourn the meeting at 6:55 p.m.

Respectfully submitted,

Beverly Bautista