

**JEFFERSON COUNTY  
PARKS & RECREATION DISTRICT #1  
MINUTES OF A REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
MAY 11, 2017**

The meeting was called to order at 6:10 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, Washington.

Present were Commissioners Robinson, Schmitt, Elmer, Hull and Bohman.

Previous Minutes. Minutes from the April 11, 2017 meeting were accepted as presented.

Treasurer's Report. RH reported an available balance of \$33,081.64. Voucher Nos. 78786, and 78791 thru 78790 for a total of \$1,223.22 were submitted for approval. Motion made and seconded to accept the Treasurer's Report.

Calendar. LR reported on the regularly scheduled activities and upcoming concerts. LR received a request to use the Center for a wedding in August. A pending date of August 5 has been set.

**Old Business**

Toandos.org. No Report. Roland was not present.

Sport Court. Completion of the blacktop is scheduled for 5/19/17, weather permitting.

Roof. Repair pending for better weather.

LED Light at Front Door. Installation completed.

Crash Bar Repair. Repair pending.

Facility Cleaning. We need to prepare a list of our cleaning expectations and give to Chrissy Childers, who does the cleaning. We would like porches and outdoor areas swept. Carpets should be cleaned twice a year in the Spring and Fall, as well as the windows inside and out. Spot Clean carpets as needed. Chrissy is preparing a list of what she currently does.

Accessibility Community Advisory Committee. CB distributed copies of the two grant proposals she submitted in May to the Jefferson County ACAC. The proposals will now be sent to the state ACAC for a decision in funding. We hope to hear regarding their decision in June.

Kitchen. Norm Johnson, Cherylann Schmitt, Sheila Hull and Karen Grooms were appointed as kitchen managers. CB will send a letter to the Jefferson County Health Department on the appointment for their files.

### **New Business**

Post Sign re Lights. CB volunteered to make a sign to remind people to completely turn off lights.

Fire Extinguishers. We have two and one is outdated. Tarboo Fire Extinguishers can update. LR to follow up.

Emergency Preparedness. The radio tower behind the Center needs a new “repeater” which will be needed for our local Hamm Radio operators in an emergency. Because the Community Center is an emergency center for the Toandos Peninsula, Gary suggested that the purchase of a repeater is justified. Norm Johnson has found a used one for \$500. Motion made and seconded to fund the purchase of a used repeater not to exceed \$500. Discussion followed and a vote was taken by the Board, 4 yes and 1 no.

Suggestion made to have a fund raiser for supplies needed (gravel for road repair, food, etc.) for Emergency Preparedness. CB suggested preparing a list for the public to be aware of the items needed.

A motion was made and seconded to adjourn the meeting at 7:12 p.m.

Respectfully submitted,

Beverly Bautista