

**JEFFERSON COUNTY
PARKS & RECREATION DISTRICT #1
MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
JUNE 13, 2017**

The meeting was called to order at 6:07 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, Washington.

Present were Commissioners Robinson, Schmitt, Elmer, Hull and Bohman.

Previous Minutes. Minutes from the May 9, 2017 meeting were accepted as corrected.

Treasurer's Report. RH reported an available balance of \$27,180.85. Voucher Nos. 78798 to 78805 for a total of \$9,073.49 were submitted for approval. Motion made and approved to accept the Treasurer's Report. We received a \$40 donation from AA.

Calendar. LR reported on the regularly scheduled activities and upcoming concerts. Norm to schedule an upcoming square dance tentatively scheduled for 7/2/17. The Women's Club annual salmon dinner will be combined with the first Coyle Fall Fest, a fund raiser for Emergency Preparedness to be held on 9/30/17 at 3 p.m.

Old Business

Toandos.org. No report.

Sport Court. The sport is nearing completion. DS got estimates for 3-rail fencing. Sizes to be determined. A work party will be scheduled to paint lines for the pickle ball and badmitten court. Motion made and seconded to pay for fence around sport court not to exceed \$2,500.

Roof. Roofing company to insert new roofing screws. GE to call and remind them.

Crash Bar Repair. LR to order parts.

Facility Cleaning. Chrissy submitted a list of her duties. She is approved for 2 to 2-1/2 hours weekly and 5 hours twice a year for carpet cleaning.

Kitchen. Received a copy of letter CB wrote to JC Public Health re kitchen managers.

Accessibility Community Advisory Committee. Jefferson County ACAC approved our grant request for installation of door openers and new thresholds. They did not approve our grant for the servicing of the sport court. CB submitted a drawing showing proposed pathways to sport court/exercise stations and picnic shelter. P&R could pay for the pathways using ¼ minus packed gravel. We would then be ADA compliant minus the bathroom access. Motion made and seconded to approve \$2,900 to install ADA compliant pathways. Motion to amend the first motion approving to spend \$3,500 maximum cost from \$2,900 for the accessible pathway project. Motion seconded and passed.

NEW BUSINESS

Weeding & Watering.

Motion made and seconded to hire someone at \$50/mo. to weed and water the front flower beds during the months of June, July and August.

A motion was made and seconded to adjourn the meeting at 7:10 p.m.

Respectfully submitted,

Beverly Bautista