

**JEFFERSON COUNTY
PARKS & RECREATION DISTRICT #1
MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
JUNE 12, 2018**

The meeting was called to order at 6:08 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, Washington.

Present were Commissioners Robinson, Hull, Bohman and Schmitt.

Previous Minutes. Minutes from the May, 2018 meeting were approved as submitted.

Treasurer's Report. RH reported an available balance of \$29,206.18. Voucher Nos. 79125 to 79133 for a total of \$3,943.33 were submitted for approval. Motion made and seconded to accept the Treasurer's Report.

Discussion re pamphlet received from the State Auditor re Best Practices for Internal Controls over Small and Attractive Assets. The Board's attention is not needed.

Discussion re notice received from Jefferson Co. Auditor re new law, ESSB 6002 effective 07/19/2018, Washington Voting Rights Act. We are in compliance.

Calendar. LR reported on the regularly scheduled activities and upcoming concerts.

Old Business.

Toandos.org. No report.

Accessibility Community Advisory Committee. ACAC will be holding their next meeting here at the Community Center on Monday, June 18 from noon to 3:00 p.m. Outdoor lights will be installed on Friday, June 15. Billing for that will be separate from the Grant money billing. The thresholds are not here yet.

Bldg. Maintenance/Repairs.

Painting. Tabled until Fall/Winter weather changes.

Valve Arm. DS will purchase and install.

Oven Door Repair. LR pending.

Chimney Wall. DS will submit bid package to County.

Heater. DS researched replacing the existing heater. Prices ranged from \$4,809 to \$20,000. Decision made to keep what we have until the current one breaks down.

Emergency Preparedness. Emergency supplies are now being purchased for the Center.

Outdoor Heaters/Patio Canvas Tarps. Tabled.

Bulletin Board/Pamphlet Rack. CB researched. Motion made and seconded to authorize CB to purchase a 29" x 48" pamphlet display rack not to exceed \$200.

Lawn Mowing/Weeding/Watering. Need to speak with Cheryl McNutt and get her opinion re type of sprinkler to purchase to water the lawn. We also need to purchase rimea new broom.

New Business.

Discussion re doors separating the kitchen and the main area of the Center from closing. Ask Karen if we need two freezers. If we get rid of the old freezer and keep the newer one, the doors will close.

Motion was made and seconded to adjourn the meeting at 7:20 p.m.

Respectfully submitted,

Beverly Bautista