

**JEFFERSON COUNTY
PARKS & RECREATION DISTRICT #1
MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
JULY 10, 2018**

The meeting was called to order at 6:05 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, Washington.

Present were Commissioners Robinson, Hull, Bohman, Schmitt, Elmer and guest Roland Faragher-Horwell.

Previous Minutes. Minutes from the June, 2018 meeting were approved as revised.

Treasurer's Report. RH reported an available balance of \$24,163.39. Voucher Nos. 79134 to 79145 for a total of \$5,424.49 were submitted for approval. Commissioners Robinson and Hull abstained from voting on vouchers for payment of Building Manager and Treasurer stipends respectively. Motion made and seconded to accept the Treasurer's Report.

Calendar. LR reported on the regularly scheduled activities and upcoming concerts. Tarboo Ridge, sponsored by Karen Gale, will be requesting a calendar date, to be determined.

Old Business.

Toandos.org. Roland reviewed the website's statistics regarding number of views, from several countries, etc. CB will add Parks & Rec updates to the Toandos.org website.

Accessibility Community Advisory Committee. The door openers and thresholds have been installed and are complete. Location of back-up lock keys for crash bar was noted. **[CB to describe location of switch opener?]** Two more upgrades and the Center will be ADA compliant. Discussion re installation of ADA door openers and blacktop on either side of the front doors so people with wheelchairs, walkers and/or canes would have better access and to the building and the addition of two limited mobility parking spaces. Motion made and seconded to have CB submit grants to the state to asphalt spaces on either side of front door and install ADA door openers.

Emergency Preparedness Projects. Display an 8-1/2" x 11" map to the right of the rear door opener showing locations of emergency equipment; Contact Chief Karp at the Fire Department

to have the AED updated; the propane tank is in subpar condition. Mountain Propane does complimentary load tests and will come out and make an assessment. Contact our supplier, Cenex, and see if they will provide the same free service and see if they will strap the tank. August 11, 2018 is the tentative date for a fundraiser/silent auction/spaghetti dinner.

Bulletin Board/Pamphlet Rack. CB will keep items updated.

Lawn Mowing/Weeding/Watering. Have Cheryl water flower beds and rear lawn through September? Have her extend the bark in front and provide us an invoice.

Freezers. Karen Grooms will remove the older freezer and move the newer one which will enable the doors to open and close.

Building Maintenance/Repair.

Valve Arm. Pending.

Oven Door Repair. Pending.

Chimney Wall. Pending. Bid packages were submitted and we received five responses. Four were too busy and one said they would get back to us. Discussion re resubmitting bids for job to be done between May and September next year.

New Business.

We received a surprise visit from the Health Department. Everything was good. The complaint that was filed has been resolved.

Motion was made and seconded to adjourn the meeting at 7:30 p.m.

Respectfully submitted,

Beverly Bautista