

**JEFFERSON COUNTY
PARKS & RECREATION DISTRICT #1
MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
March 12, 2019**

The meeting was called to order at 6:12 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, Washington.

Present were Commissioners Robinson, Hull, Schmitt, Elmer and Bohman.

Previous Minutes. Minutes from the January 2019 meeting were presented. DS moved, CB seconded and all approved the minutes.

Treasurer's Report. RH reported an available balance of \$67,992.94. Voucher Nos. 79316 - 7979330 for a total of \$6,804.90 were submitted for approval. Motion made, seconded and approved to accept the Treasurer's Report. GE, CB and RH BOD election expires this year, 2019. LR and DS expire in 2021. Sign-ups at County will be from May 12 to 17. P&R District #1 levy renews this year. Election will be in November or we can schedule a Special Election. Discussion followed re keeping the levy amount the same or increasing. RH to check with County.

Calendar. LR reported on the regularly scheduled activities. ZPPOA and CCC meeting dates added.

Old Business.

Toandos.org. No report.

Accessibility Community Advisory Committee. CHB submitted two grants in the Fall of 2018, one for ADA bathroom access and one for ADA parking revisions. Neither one was approved by the State and so will be resubmitted by Jefferson County ACAC in the summer for 2019 for funding.

Emergency Preparedness Projects.

Propane Tank: Current propane level is at 60%. Refill will be done by new vendor.

Structural Engineer Assessment: All aspects of the seismic report were good. Motion made to consider a plan variation for the chimney repair/interior remodel. It was decided to stay with the original plan. DS moving forward with scheduling the chimney project.

Kitchen Wish List. The following items were discussed:

Stock Pot. Karen Grooms will submit a proposal at the April meeting.

Paint Kitchen. Karen Bailey is currently busy but is still interested in our project.

New Business.

P-Patch Fencing. Grant was submitted and we are receiving \$400 from the Brinnon Garden Club and \$250 from Thrivent Financial via Cathy Bohman. GE stated that the current posts can be reused. There will be one fence and the outer one taken away. Total cost \$957.00. We are \$307 short. Motion made, seconded and approved the \$307 request for P-Patch fencing. GE volunteered the labor and whatever additional materials are needed.

Women's Club. The Club is requesting to purchase a new bussing cart and four tubs that are needed for the kitchen. Request granted.

Cheryl McNutt. Cheryl submitted a letter to the Board requesting the use of a pressure washer to clean the back patio from bird debris, approved. She also requested the Board to designate a burn spot for yard debris. Board requesting she wait until the water is turned on and run a garden hose to somewhere in the back. Collect debris and check with us re water by April 1. Burn pile not to exceed the size designated by the Fire Dept. which is 3' x 3'. Her third item re cutting back brush to property line was declined, as RH and DS will be doing that in June.

Motion made, seconded and approved to adjourn the meeting a 6:55 p.m.

Respectfully submitted,

Beverly Bautista
Secretary