

JEFFERSON COUNTY PARKS & RECREATION DISTRICT #1
Minutes of a Regular Meeting of the Board of Commissioners

March 10, 2020

The meeting was called to order 6:05 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, WA.

Present: Commissioners Robinson, Hull, Schmitt, Elmer, Bohman and guests Roland and Colleen Faragher-Howell, Karen Grooms and Thane Grooms.

Previous Minutes. Minutes from the January 14, 2020, meeting was presented as revised. Minutes from the February 11, 2020 was presented. Motion made, seconded and approved to accept the January and February minutes as presented.

Treasurer's Report. RH reported an available balance of \$25,882.85. Voucher Nos. 79593 to 79598 for a total of \$993.55 were submitted for approval. Motion was made, seconded and approved to accept the Treasurer's Report as presented.

Calendar. LR reported on the regularly scheduled activities.

OLD BUSINESS

Toandos.org. No report

Accessibility Community Advisory Committee. No report.

Medevac Landing Zone. Sign has been installed.

Propane Tank. Amerigas to install a new tank. Amerigas will install a new supply line for approximately \$400. Tank installation is free. Motion made, seconded and approved to change propane service providers from Cenex to Amerigas.

Centurylink. RH delaying payment of statement until it reflects the service changes that were made.

Master Keys. RH had six new keys made.

Ground Trail. Pending

NEW BUSINESS

New Food Handling Policy. Colleen suggested changes to the Center's Food Handling Policy regarding the use of clean plates for seconds and to-go containers. Discussion followed. Motion made, seconded and approved for the Center to pay for biodegradable to-go containers. Discussion followed. A server needs to be present at all times when food is being served. GE will contact Jefferson Health Department on updated specific serving guidelines. CB will contact area community centers for their guidelines.

Future Use of Community Center. Discussion regarding Coronavirus and how it will affect the use of the Center. Restrict the number of people using the Center to no more than ten; cancel all lunches through March; a Special Meeting of the Board of Commissioners to be held on March 31, 2020 at 6:00 p.m. A Public Notice needs to be published in a newspaper. CB will contact The Leader.

Old School Bell. Karen suggested a good cleaning of the bell and perhaps restrain the stand. Ask for an estimate from Ken Silvers to pressure wash the bell, slab and stand.

Motion made, seconded and approved to adjourn at 7:30 p.m.

Respectfully submitted,

Beverly Bautista