

JEFFERSON COUNTY PARKS & RECREATION DISTRICT #1
Minutes of a Regular Meeting of the Board of Commissioners

April 14, 2020

The meeting was called to order 6:04 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, WA.

Present: Commissioners Robinson, Hull, Schmitt, Elmer, Bohman

Previous Minutes. Minutes from the March 10, 2020 meeting and the March 31, 2020 special meeting were presented. Motion made by DS, seconded by RH and approved by all to accept the minutes as presented.

Treasurer's Report. RH reported an available balance of \$26,980.66. Voucher Nos. 79599 to 79606 for a total of \$1,422.12 were submitted for approval. Motion was made, seconded and approved to accept the Treasurer's Report as presented. Commissioners Robinson and Hull abstained from voting on vouchers for payment of Building Manager and Treasurer stipends respectively.

Calendar. LR reported no activities due to current closure of the Center.

OLD BUSINESS

Toandos.org. No report

Accessibility Community Advisory Committee. CB reported that the state funds should be sent to the Jefferson County ACAC in the near future. The board agreed to have CB contact the vendors and proceed with the work as soon as the grant funds are available.

Propane Tank. Pending

Centurylink. DS will following up on the credit due to our account.

Ground Trail. Pending

New Food Handling Policy. Pending. Still gathering information.

Future Use of Community Center. The Center will remain closed at least until the May 12th board meeting. We will revisit the closure at that time, based upon updated WA state guidelines.

Old School Bell. DS contacted Ken Silvers for a bid on the old school bell. \$300.00 to clean up the bell and structure. \$400.00 to refinish the bell and structure. RH moved and DS seconded to have Ken Silvers clean the bell and structure for \$300.00. Approved. We will determine if the bell and structure need to be refinished once the cleaning is completed.

NEW BUSINESS

Center Cleaning. Discussion on cleaning needed during closure of the Center. DS moved and GE seconded that the Center be cleaned every two weeks for two hours each time. Approved. DS will contact Chrissy to clean on April 27 and May 11. We will revisit the cleaning schedule at the May meeting.

Mowing/Landscaping. DS will contact Cheryl McNutt to begin the regular weekly mowing schedule.

P-Patch. LR will turn on the water for the P-Patch tomorrow.

New Chairs. The Coyle Women's Club donated additional chairs to the Center. CB will write a letter expressing our appreciation for this gift.

Motion made, seconded and approved to adjourn at 6:29 p.m.

Respectfully submitted,

Cathy Bohman
Acting Secretary