

JEFFERSON COUNTY PARKS & RECREATION DISTRICT #1  
Minutes of a Regular Meeting of the Board of Commissioners

August 11, 2020

The meeting was called to order 6:00 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, WA.

Present: Commissioners Robinson, Hull, Bohman

Previous Minutes. Minutes from the July 14, 2020 meeting were presented. RH moved, LR seconded and all approved the minutes.

Treasurer's Report. RH reported an available balance of \$28,972.07. Voucher Nos. 79623 and 79628 to 79632 for a total of \$7,839.02 were submitted for approval. Motion was made by LR, seconded by CB and all approved to accept the Treasurer's Report as presented. RH reported that we received our new insurance policy packet. The company sent an additional packet for a vehicle, which we do not own. LR will follow-up on the second packet. Chrissy gave us a shopping list for needed cleaning supplies. LR will purchase supplies. RH noted that the PUD bill was slightly higher (1kw per day) than this same time last year, even though the Center is closed. Probably one reason is that most of the electricity is for the operation of the well and many folks are getting water from the Center this summer.

Calendar. No additions/changes.

## **OLD BUSINESS**

Toandos.org. No report

Accessibility Community Advisory Committee. CB reported that she revised the grants with the new financial costs and submitted them to Jefferson County ACAC who then sent them onto WA state. We are awaiting their response. The ADA parking project was completed by Lakeside Industries on August 6-7. The equipment has been ordered by the vendor for the ADA automatic restroom door openers. They have not yet received the equipment and so there is no projected installation date.

Propane Tank. Pending

New Food Handling Policy. Pending. We will comply with the new Jefferson County Department of Health's policy when it is published.

Future Use of Community Center. No change. The Center will open in Phase 3 under the restrictions promulgated by the Jefferson County Department of Health.

Center Cleaning. Cleaning will continue on a reduced schedule while the Center is closed.

Mowing/Landscaping. Weekly maintenance through the summer.

Lead Kitchen Manager Position. Discussion on hold until September.

Welcome Sign. Discussion on hold until September.

## **NEW BUSINESS**

Water Faucet/Hose Nozzle. CB reported that a resident was concerned about the sanitation of the water faucet/hose nozzle and the need for them to be sanitized after each use. Discussion followed. Agreed we cannot monitor the use and sanitation of the water faucet/hose nozzle. We only supply clean water from the Center's well. Each individual who chooses to fill containers with water is encouraged to sanitize the water faucet/hose nozzle before and after they use them for the health of all folks in our community.

Motion made, seconded and approved to adjourn at 6:12 p.m.

Respectfully submitted,

Cathy Bohman  
Acting Secretary