

JEFFERSON COUNTY PARKS & RECREATION DISTRICT #1  
Minutes of a Regular Meeting of the Board of Commissioners

November 10, 2020

The meeting was called to order 6:07 p.m. at the Laurel B. Johnson Coyle Community Center, Quilcene, WA.

Present: Commissioners Hull, Schmitt, Elmer, Bohman    Meeting chaired by Elmer

Previous Minutes. Minutes from the October 13, 2020 meeting were presented. RH moved, GE seconded and all approved the minutes.

Treasurer's Report. RH reported an available balance of \$30,981.10. Voucher Nos. 79674 and 79676 for a total of \$283.13 were submitted for approval. Motion was made by DS, seconded by CB and all approved to accept the Treasurer's Report as presented.

Calendar. No additions/changes.

## **OLD BUSINESS**

Toandos.org. No report

Accessibility Community Advisory Committee. CB reported that due to the company's lack of work force and illness there is no firm date on the installation of the ADA restroom door openers. We are one of many projects to be scheduled.

Propane Tank. RH followed up with CHS and all is now set for the year's contract. GE is still contacting CHS in regards to inspection of the tank.

Future Use of Community Center. No change. The Center will remain closed for general use.

Center Cleaning. RH contacted Chrissy and cleaning will continue on a reduced schedule.

Painting – Interior of Center DS presented an estimate from Ken Silver of \$2,000 to prep and paint the kitchen, two foyers, two restrooms and end walls of the main room; repair walls as needed; and purchase/install a stainless steel backsplash behind the stove. He estimates the need for 3 gallons of semi-gloss and 2 gallons of flat paint to complete the project. He is willing to purchase the paint. GE moved to authorize Ken Silver to prep, paint and repair as needed the walls of the kitchen, two foyers, two restrooms and end walls of the main room and install the backsplash for a sum not to exceed \$3,000. DS seconded and all approved. Ken is responsible for the purchase of all supplies. He will match the existing paint color. The supplies are to be purchased at businesses within Jefferson County.

## **NEW BUSINESS**

Coyle Women's Club Request for Use of Center DS presented a request from the Coyle Women's Club to have a table inside the Center during the Monday Bookmobile hours to sell their "Coyle Country Cookin' Cookbooks". Dates would be November 16, 23, 30 and December 7 & 14. RH moved and DS seconded to approve the request. All approved. Since the bookmobile will also have one table inside during the winter months, it was stated that only one patron may be in the Center at any one time and must leave immediately after completing their transaction; no socializing within the Center. Masks and social distancing is mandatory.

P & R Board Secretary Position DS reported that Beverly Bautista no longer wishes to hold the position of secretary. DS moved that we approach Joanmarie Eggert to assume the position of Parks & Recreation District #1 Secretary. GE seconded and all approved. DS will contact Joanmarie.

Coyle Women's Club Thank You RH presented a thank you from the Coyle Women's Club for permission to hold their November 5<sup>th</sup> meeting indoors under the Governor's guidelines.

Motion made by GE, seconded by DS and all approved to adjourn at 6:35 p.m.

Respectfully submitted,

Cathy Bohman, Acting Secretary