

# Minutes

## P & R District #1 Board of Commissioners Meeting

January 12 2021

**Call to Order:** The meeting was called to order at at the Laurel B Johnson Coyle Community Center (LBJCCC), Quilcene, WA. at 6:15. Meeting chaired by Larry Robinson.

**Present:** Cathy Bohman (CB), Gary Elmer (GE), Richard Hull(RH), Larry Robinson(LR), Secretary - Joanmarie Eggert (JE). **Absent** Dennis Schmitt (DS).

**Previous Minutes:** RH moved, GE seconded, and all approved to the minutes of the December 8, 2020 meeting as submitted.

**Treasurer's Report:** RS provided voucher numbers 79679 through 79688 totaling \$4396.91 for approval. Commissioners Robinson, Bohman, and Hull abstained from voting to approve stipends for the Building Manager, Secretary, and Treasurer, respectively. GE moved to approve the vouchers, CB seconded and all approved . Yearly process of documenting term start and signature for questionnaire for determining election needs was started. **ALL** - if you know when your term started - please send Richard the info via email.

**Calendar:** No additions or changes. Next board meeting is scheduled for Feb 9, at 6:00 at the LBJCCC.

## OLD BUSINESS

[toandos.org](http://toandos.org) Nothing to report

**Accessibility Community Advisory Committee** No date yet per CB. CB has informed contractor work to be completed by April 1.

**Future Use of Community Center** No change.

**Painting - Interior of Center** Completed - can be removed from agenda.

**Generator Inspection** Completed, and no issues found. Report is being filed with minutes.

**Septic Tank Inspection** Work has been completed by Envirocheck. No problems reported, but report not send to us yet.

**Water Sample Analysis** LR. to take a sample and take in for analysis.

**Sport Court Backboard** GE - no new info, expect more next month.

**Refrigerator Replacement** LR will talk to Starboard Tech and see if we can get a package for removal, replacement, and installation, as well as find out expected lead time.

## **NEW BUSINESS**

**Health Department Food Service Permit** RH - Because of the pandemic, the Health department is being proactive. The permit has been paid for, but it needs to be filed.

**Gutters** LR cleaned the gutters recently. The west side one is still plugged and he will look into it. Gutters only need cleaning about once a year.

**Meeting Adjourned:** Moved, seconded and unanimously approved to adjourn the meeting at 6:34.

Respectfully Submitted

Joanmarie Gorans-Eggert