

JEFFERSON COUNTY PARKS & RECREATION DISTRICT #1  
Minutes of a Regular Meeting of the Board of Commissioners

April 13, 2021

The meeting was called to order 6:02 p.m. at the Laurel B. Johnson Coyle Community Center,  
Quilcene, WA.

Present: Commissioners Richard Hull (RH), Dennis Schmitt (DS), Larry Robinson (LR),  
Cathy Bohman (CB) Meeting chaired by Larry Robinson

Previous Minutes. Minutes from the March 9, 2021 meeting were presented. RH moved, GS seconded and all approved the minutes.

Treasurer's Report. RH reported an available balance of \$28,570.29. Voucher Nos. 79697 through 79701 and 70706 through 70707 for a total of \$1,359.69 were submitted for approval. Motion was made by DS, seconded by CB and all approved to accept the Treasurer's Report as presented. Commissioners Robinson and Hull abstained from voting to approve stipends for the Building Manager and Treasurer respectively.

Calendar. Next board meeting is scheduled for May 10 at 6:00pm. Requests were received by AA and the Coyle Women's Club to resume their use of the Center for meetings. Discussion followed. DS moved and RH seconded the following motion that "The board approve the use of the Center by CWC and AA as requested, providing they follow Phase 3 guidelines. Other requests will be considered on a case by case basis." All approved. DS will contact Chrissy to now go back to a weekly cleaning schedule.

## OLD BUSINESS

Toandos.org. RH updated a couple of dates on the website calendar.

Future Use of Community Center. See above notes under Calendar. Individuals/groups will present use requests for consideration through the building manager.

Water Sample Analysis. LR will take sample in near future.

Sport Court Fence. GE will continue research.

Refrigerator Replacement. LR will continue to look for options. There is no longer a professional restaurant supply store on the peninsula. RH volunteered to assist in the research.

Defibrillator Maintenance. GE contacted Northwest Medical to service the AED. They agreed to service, but are trying to coordinate another Olympic Peninsula visit with ours as they are located in Marysville. Visit should happen "soon".

Parking Lot Gravel. Will discuss next month.

## **NEW BUSINESS**

Faulty GFI Kitchen Outlet. CB reported that when the inspector was at the Center for a final inspection on the ADA restroom door openers, he noticed that one GFI outlet was not working in the kitchen. All others were operational. GE volunteered to replace the Northeast GFI in the kitchen. Work completed.

Landscaping. DS will contact Cheryl McNutt to start up weekly landscaping maintenance. Requesting the weeding of gravel paths so that they return to and maintain their original condition/width.

US Flag for outside Center. DS wondered if we wanted to put a US flag pole outside at the Center's driveway entrance where there was one years ago. Discussion followed. Decided not to pursue this as the flag would need lighting in order to follow guidelines for having a flag flying 24/7. There is a flag inside the Center.

Drainage at Center entrance. RH raised the possibility of him putting in a French drain to assist in water accumulation at edge of walkway entrance due to new asphalt. LR stated that there has always been a bit of water accumulation there after a really heavy rain and then it dissipates. This is not due to the new parking lot asphalt. It only happens at a downpour, not a normal rainfall. The water never comes anywhere close to the building. RH decided that he would not pursue putting in a drain.

Meeting adjourned at 6:45 p.m.

Respectfully submitted,

Cathy Bohman, Acting Secretary