

Minutes

P & R District #1 Board of Commissioners Meeting

July 13 2021

Call to Order: The meeting was called to order at at the Laurel B Johnson Coyle Community Center (LBJCCC), Quilcene, WA. at 6:04. **The** meeting was chaired by Larry Robinson.

Present: Gary Elmer (GE) Richard Hull(RH), Larry Robinson(LR) and Dennis Schmitt (DS); Joanmarie Eggert (JE) Secretary. Cathy Bohman (CB) was absent.

Previous Minutes: RH moved,DS seconded, and all approved the minutes of the June 09 2021 meeting as submitted.

Treasurer's Report: DS moved, GE seconded and all approved 9 vouchers for \$2120.59. (Note: Commissioners Robinson and Hull abstained from voting to approve stipends for the Building Manager and Treasurer, respectively.)

Calendar: 24 July 24, Yard Sale and Concert (7:30), Calendar to be updated to show Garage Sale from 9-2, with set up from 8-9. Aug 7-10 Francis Horran. may have RVs parked in the back parking lot. **LR** to discuss having them park in the front lot, or to make sure at least on person with keys is with the RVs at all times.

OLD BUSINESS

toandos.org

Nothing to report

Future Use of Community Center Back to normal. Jefferson County Department of Public Health (Mina Kwansa) will be resuming food safety and kitchen inspections.

Water Sample Analysis **LR** to take a sample and take in for analysis.

Sport Court Fence No action needed at the moment.

Defibrillator Maintenance GE talked to Quilcene F&R. They use PhysioControl, GE has contacted them, but they have not returned calls. Potentially we could take the defibrillator to Quilcene if PhysioControl is heading that way. **GE** to continue reaching out to them.

Landscaping Discussed handwritten note from Cheryl McNutt dated 7/12. Her ppatch work has been completed. Discussed current invoice, and all appears to order. Considered current requests. Fertilize lawn (no), flower beds - weeding and bark yes

based on conversation between **DS** and Cheryl (with a max \$100 for bark). DS will also discuss the dead grass and weeds she mentioned in her memo to see if it is part of her \$660/month. If not hold off.

Parking Lot Gravel DS would like to see a landing pad from the county as there are always chuckholes at the entry way. See if Derek Franzen wants to regrading the parking lot when he does Smith/Dietz. **GE** to talk to Franzen at that time.

Roof Repair **RH** - tried contacting 9, 7 still in business, 2 responded. Allen Roofing and Nationwide were interested in submitting an estimate. Allen came out and looked at the roof and says it does not need to be replaced, just maintained with elastomeric roof coating to protect the membrane. Nationwide agreed that the roof doesn't need to be replaced, and although they expressed interest in submitting a bid, they did not, even after several prompts from RH. BBB rates Allen A+. GE moved and DS seconded a motion to have Allen to do the work, assuming they can provide a more detailed bid, and authorized up to 50% downpayment if necessary. Details should include their letterhead, our address, date bid is good for, schedule for completion and payment terms. Approved.

Off-property use of LBJCC items. Wait until Cathy is here.

Approval Process for Using the LBJCC. Wait until Cathy is here.

Refinishing PicNic Tables. All to look into locals that are interested in doing the work. The idea would be to have the table and seat tops sanded smooth and then be finished with materials that would last a long time, to be determined by contractor.

Seismic Station. UW came out to figure out where to put the sensor, and checkout the WiFi, and set up a solar panel. They will get back to Larry about location. The sensor itself is flush to the ground. Will need to sign an agreement.

NEW BUSINESS

Discussion about turning the tables in the gazebo 90 degrees. Do we need to keep the locks on? Decided - if we need to move them, just unlock them and move them.

MEETING ADJOURNED

Moved, seconded and unanimously approved to adjourn the meeting at **7:14**.

Respectfully Submitted

Joanmarie Gorans-Eggert