

Minutes

P & R District #1 Board of Commissioners Meeting

Oc1 12 2021

Call to Order: The meeting was called to order at at the Laurel B Johnson Coyle Community Center (LBJCCC), Quilcene, WA. at 6:03. **The** meeting was chaired by Larry Robinson.

Present: Gary Elmer (GE), Richard Hull (RH), Larry Robinson (LR), Dennis Schmitt (DS), and Joanmarie Eggert (JE) Secretary present. Cathy Bohman (CB) absent.

Previous Minutes: RH moved, GE seconded, and all approved the minutes of the Sep 14 meeting as submitted.

Treasurer's Report: DS moved, LR seconded, and all approved 9 vouchers for \$1,131.46. Commissioners Robinson and Hull abstained from voting to approve stipends for the Building Manager and Treasurer, respectively. RH is still holding a check for Zoll. GE has talked to the rep, and rep is waiting for appropriate equipment before coming out. **RH** will hold the check until he hears from **GE**, hopefully this month. As an FYI it has been clarified that PnR districts do not have a bid threshold.

Calendar: Print out of calendar provided. A Memory of Life Celebration will be held Sunday at 1:00. **LR** is not here on Sunday, Larry will try to get a key to Myra. Women's club is cancelling all game days and dinners for the rest of the calendar year. The bake sale likely to happen in December.

OLD BUSINESS

toandos.org Nothing to report

Future Use of Community Center Nothing to report.

Defibrillator Maintenance Discussed above.

Cleaning Contract Status **From CB via email:** I just wanted to let you all know that Chrissy was in touch with me. I spoke with her and she said she would like to continue cleaning. She was confused about the schedule and thought we only wanted it done once a month or less. She will be at the Center on Monday to thoroughly clean. I am sending her the document of responsibilities. She will clean every other week (twice a month) and invoice us.

Water Sample Analysis **LR** to take a sample and take in for analysis.

Landscaping

Done for the season.

Tree Removal

DS contacted WoodSong to remove trees that would impact the fence, shed, gazebo, and propane tank. Would like a rep to stop by several times a day. He would leave trees for firewood. Would leave chips in back of ppatch. Estimate was for \$1,418. Earliest he could come is November. **RH** moved and **GE** seconded hiring them for tree removal, all approved. **DS** will stop by to help pick out the trees for removal.

Picnic Table

GE - reported that only Kitsap Coatings responded to requests to provide an estimate. Durham Painting LLC and several other local painting companies did not. **DS** got a quote from Ken Silvers for \$1000. Does not include the bench out front. **GE** will get more info from Kitsap Coating, including life expectancy of the finish.

Building Use Contract Review

Drafts reviewed - no comment. Forms have been posted.

Garbage Removal Update

Everything is running smoothly now.

NEW BUSINESS

Will Savage - had a question about what is done on maintenance on the water pump? It has never had maintenance. The electrical cost is minimal. PnR will fix items as needed.

Shelia Hull- Requested that the commissioners take a another look at getting touchless soap dispensers and towel dispensers for he bathrooms. The soap dispensers run on batteries. (Purell and Kutol Health Guard 100) Towel dispenser (Lavex Janitorial- Multi-fold) Black Hands-Free with Motion Dispenser) is automatic one that uses a batteries. During discussion decided on adding a soap dispenser to the kitchen as well. We'll buy 3 Kurtol dispenses (black), a case of Spring Meadow Soap, and 2 Black Hands- Free Motion Dispensers with Natural Kraft Paper (\$32.99).

Outside Water Spigot- **DS** - suggested we replace the valve with something sturdier and doesn't leak. **DS** will look into what would work better and what it would cost to replace it.

MEETING ADJOURNED

Moved, seconded and unanimously approved to adjourn the meeting at 7:42.

Respectfully Submitted

Joanmarie Gorans-Eggert