

# Minutes

## P & R District #1 Board of Commissioners Meeting

Nov 12 2021

**Call to Order:** The meeting was called to order at at the Laurel B Johnson Coyle Community Center (LBJCCC), Quilcene, WA. at 6:11. **The meeting** was chaired by Larry Robinson.

**Present:** Cathy Bohman (CB), Richard Hull (RH), Larry Robinson (LR), Dennis Schmitt (DS), and Joanmarie Eggert (JE) Secretary present. Gary Elmer (GE) attended via phone.

**Previous Minutes:** DS moved, RH seconded, and all approved the minutes of the October 12 meeting as submitted.

**Treasurer's Report:** DS moved, LR seconded, and all approved 6 vouchers for \$1,1324.58. All approved except GE who abstained as he could not see the vouchers. Proposed Budget was distributed for review. DS moved and CB seconded to approve the budget. Passed unanimously. All present signed, GE will stop by RH's place on Sunday to provide his signature.

**Calendar:** Print out of calendar was provided. **DISCUSSION/DECISION:** If a community meeting "pops up" the building manager will notify the other commissioners. They do not need to be notified of non-community events that pop up.

The CWC bake sale will be December 11 from 2:00-4:00. The CWC would like to assemble tree and decorate it the afternoon of 1 December, they would also like to donate old decorations that are no longer used. **DECISION:** The board approved the the CWC donating extra decorations by either giving them away at the bake sale and/or donating to charity. December 9th and 10th will be reserved for bake sale prep.

## OLD BUSINESS

[toandos.org](http://toandos.org)

Nothing to report

**Future Use of Community Center**

Nothing to report.

**Defibrillator Maintenance**

GE - Talked with the Zoll representative and she did not want to come out for the minimal work. GE was able to cancel the contract, and we will be getting a refund. **GE** will change the batteries and pads, and the machine will self-check. **GE** will provide a check list and

demonstrate the process at the next meeting. **We will need to check the pads and replace the batteries yearly.**

#### **Water Sample Analysis**

**LR** to take a sample and take in for analysis.

#### **Tree Removal**

**DS** - WoodSong is scheduled to come out on Monday 22 November. **GE** may be the contact during that day. **DISCUSSION/DECISION:** As a results of the tree cutting, there will be wood available for community distribution. We will discuss how to handle distributing the wood at the December meeting, as we will have an idea of the quantity then. **RH** will take down the alders near the medicvac landing zone some time this winter.

#### **Picnic Table**

The painter was a no show, so Kitsap Coatings is the only game in town. Ken Silvers said he would do it for \$1000. We could buy metal tables for about \$900. **RH** gets catalogs from sellers of park-type furniture. **RH** will bring options to the next meeting. He will also check out seating for around the fire pit.

#### **Water Valve Replacement -**

**DS**- No report this month. **DS** will report next month.

**Touchless Soap and Towel Dispenser -** **RH** - Installed and with enough supplies to last about a year.

### **NEW BUSINESS**

**CWC** requested to use outside speakers during the holiday season to play holiday music. Norm will assist with setting things up. **DECISION:** Approved for attended events only.

**Trash Issues -** **DECISION:** do nothing for now, see if its an ongoing problem. There may be a way to lock the outside trash area.

Concerns around **LBJCC** users leaving unattended fires in the fire pit. **DECISION:** We will clarify that we adhere to County Burn Bans. Add "Extinguish fire before you leave" to the checklist. Add a similar sign to the fire pit. Whenever there is a burn ban, we will ask the fire department to add a sign at the fire pit.

### **MEETING ADJOURNED**

Moved, seconded and unanimously approved to adjourn the meeting at 7:22.

Respectfully Submitted

Joanmarie Gorans-Eggert