

JEFFERSON COUNTY PARKS & RECREATION DISTRICT #1  
Board of Commissioners Meeting Minutes

March 8, 2022

Call to Order The meeting was called to order at the Laurel B. Johnson Community Center, Quilcene, WA at 6:00pm. The meeting was chaired by Larry Robinson.

Present Commissioners Gary Elmer (GE), Richard Hull (RH), Dennis Schmitt (DS), Larry Robinson (LR) and Cathy Bohman (CB)

Previous Minutes RH moved, GE seconded, and all approved the minutes of the February 8, 2022 meeting as submitted.

Treasurer's Report DS moved, LR seconded and all approved 6 vouchers for \$1,978.45 as submitted.

Calendar. OK as presented. LR stated the Jefferson County Library has requested to hold several classes on computer technology/WiFi during the Bookmobile time at the Center. No dates as of yet.

**OLD BUSINESS**

Toandos.org. No update.

Future Use of Community Center. Following the directives from Governor Inslee and the Jefferson County Public Health Department, the wearing of face masks is now optional at the Community Center as of March 12, 2022. CB will post on the front door. CB will contact the Public Health Department for updated county guidelines for the preparing and serving of food.

Defibrillator Maintenance. GE reported that the AED has been replaced by Quilcene Fire Chief, Tim McKern. The new AED is owned by the fire department, on loan to the Center and will be regularly serviced by them. The Chief is hoping to offer a CPR/AED class in the future.

Water Valve Replacement. LR reported that Coon Plumbing replaced the outside water valve and replaced a flapper in one of the men's restroom toilets.

Water Sample Analysis. LR to take a sample in for analysis.

Picnic Table/Fireplace Furniture. RH reported that there is no delivery date available.

Refinishing Picnic Table Tops. Will discuss at a later date.

Parking Lot Paving. GE presented two bids for paving from Northern Asphalt and Agate Asphalt. Discussion followed on the proposals. DS moved and RH seconded a motion to "Contract with Northern Asphalt to pave the parking lot area not to exceed \$30,000". Approved. GE will follow-up on the project.

Outdoor Window Cleaning. CB reported that she contacted Chrissy. She is willing to do a one-time cleaning of the outside Center windows.

**NEW BUSINESS**

Heater Replacemnt. GE proposed exploring options to replace the existing heater in the central room. All agreed. GE will get an intital proposal from AirFlo Heating.

Meeting adjourned at 6:58 p.m.

Respectfully submitted,

Cathy Bohman, Acting Secretary