

# Minutes

## P & R District #1 Board of Commissioners Meeting

April 12 2022

**Call to Order:** The meeting was called to order at at the Laurel B Johnson Coyle Community Center (LBJCCC), Quilcene, WA. at 6:03. The meeting was chaired by Larry Robinson.

**Present:** Commissioners Cathy Bohman(CB), Gary Elmer(GE), Richard Hull(RH), Larry Robinson(LR), Dennis Schmitt(DS), and Secretary Joanmarie Eggert(JE).

**Previous Minutes:** DS moved, GE seconded, and all approved the minutes of the April 12 meeting as submitted.

**Treasurer's Report:** GE moved and DS seconded to approve 8 invoices for \$29,401.18 as submitted. All approved. Commissioners Robinson, Bohman and Hull abstained from voting to stipends fo the Building Manager, Secretary, and Treasurer.

**Calendar:** Additions shown on the calendar.

## OLD BUSINESS

[toandos.org](http://toandos.org)

Nothing to report.

**Future Use of Community Center**

Remove from next agenda

**Water Sample Analysis**  
analysis.

**LR** to take a sample and take in for

**Picnic Table/Fireplace Furniture**

**RH** is looking into status.

**Refinishing Picnic Table Tops**

Waiting for nice weather.

**Parking lot paving**

Northern Asphalt raised the price of their bid to \$29,423 (with tax) due to the increased price of Asphalt. Agate Asphalt in Poulsbo did not as we are in the window of their bid's acceptance. Their bid is \$27,489 (with tax). Furthermore they do not require a 10% down payment which is convenient and they have excellent reviews. Thus I accepted the bid from Agate Asphalt. GE reported that he also requested for a flare out into the parking lot, for an additional amount. Work is done and so far, looks good.

Should we add parking lot lines? Will look into it.

#### **Heater Replacement**

GE reports \$21,991 external for 5- ton Trane Heat Pump (electric) with duct work and filtration system. Includes labor to install. Airflow provided the bid. Will hold off for now.

### **NEW BUSINESS**

#### **Cleaning**

**CB** will contact Chrissie to to go back to weekly cleaning.

#### **Yard Maintenance**

**DS** will contact Cheryl to begin yard maintenance.

#### **Food Bank**

If need be, the Food Bank can operate inside the building.

#### **Camping Policy**

CB moved and DS seconded that “Overnight camping is not permitted on Jefferson County Parks and Recreation District #1 property.” **CB** will ask Roland to post on the web site.

#### **Election Policy**

There are no limitations on who can and who cannot present at the Community Center provided that the sponsor’s meeting has been approved by the Commissioners.

### **MEETING ADJOURNED**

Moved, seconded, and unanimously approved to adjourn the meeting at 6:53.

Respectfully Submitted

Joanmarie Gorans-Eggert