

Minutes

P & R District #1 Board of Commissioners Meeting

May 10 2022

Call to Order: The meeting was called to order at at the Laurel B Johnson Coyle Community Center (LBJCCC), Quilcene, WA. at 6:00. The meeting was chaired by Larry Robinson.

Present: Commissioners Cathy Bohman(CB), 3eRichard Hull(RH), Larry Robinson(LR), Dennis Schmitt(DS), and Secretary Joanmarie Eggert(JE). Gary Elmer(GE) attended by phone.

Previous Minutes: RH moved, DS seconded, and all approved the minutes of the April 12 meeting as submitted.

Treasurer's Report: GE moved and DS seconded to approve 6 invoices for \$702.92 as submitted. All approved. Rainy day fund has diminished because of paving. RH recommended that we start refilling this account incrementally. RH will let the commissioners know status at each meeting, and the commissioners can then decide what cash at hand, if any, should be allocated to the rainy day fund.

We are subject to two audits. This one is yearly and cursory The second is in more depth.

Exit audit recommendation were discussed.

- One recommendation is to have a written procurement policy. RH will address this with the next audits and show that for procurements over \$10,000 will require competitive bids.
- There was a discussion about prevailing wages. In the future, we should ask for Statement of Intent to Pay fo Prevailing Wages.
- RH will look into the report capital expenditures and establishing a threshold in policy.

Calendar: Additions are shown on the calendar. Request for a baby shower. "Private Party on June 5 at 1:00-4:00. Chrissy is doing the weekly cleaning. RH to check to see if the time for the dinner time is correct for May 28.

OLD BUSINESS

toandos.org
camping” policy.

Nothing to report. Roland posted the “non

Water Sample Analysis
analysis.

LR to take a sample and take in for

Picnic Table/Fireplace Furniture

RH is looking into status. The order was mis-handled on their end. RH will check again in two weeks.

Refinishing Picnic Table Tops

Waiting for nice weather.

NEW BUSINESS

DS - we discussed redoing mulch in exercise area. **CB** to follow up.

Discussion around shed for lawnmower. Cheryl asked if we could make a lean to. We do not believe its our responsibility to provide a shelter for equipment not owned by PnR.

DS - the pump house needs to be rebuilt in the next year or two. Its about 10 by 10. **DS** will measure and we can start getting some ideas on cost. **CB** can look into getting a grant from Walmart, and talk to Roland about using TEPA.

Cheryl would like to get an increase in pay. She will put in her request in her next bill. Commissioners willing to consider.

Should we print a sign to discourage people from using the trash cans? **GE** will have one printed and posted.

MEETING ADJOURNED

Moved, seconded, and unanimously approved to adjourn the meeting at 7:02.

Respectfully Submitted

Joanmarie Gorans-Eggert