

Minutes

P & R District #1 Board of Commissioners Meeting

Jan 10 2023

Call to Order: The meeting was called to order at at the Laurel B Johnson Coyle Community Center (LBJCCC), Quilcene, WA. at 6:13. The meeting was chaired by Larry Robinson.

Present: Commissioners Dennis Schmitt(DS), Larry Robinson(LR), and Richard Hull (RH) were present in person. Gary Elmer(GE) called in. Secretary Joanmarie Eggert(JE) was also present. Thane Grooms (B & G Manager) and Cherylanne Schmitt (Kitchen Manager) attended.

Previous Minutes: DS moved, CB seconded, and all approved the minutes of the Dec 13 meeting as submitted.

Treasurer's Report: RH presented invoices info for approval. DS moved and CB seconded to approve 11 vouchers for \$2150.04 as submitted. All approved. Commissioners LR and RH abstained from voting to approve stipends for the Building Manager and Treasurer. RH is filling out the Jurisdictional Survey that is required by the state.

Calendar: No conflicts noted.

OLD BUSINESS

toandos.org

Nothing to report.

Meet Potential Building and Grounds Manager Thane indicated his agreement to take on the role of Building and Grounds Manager (B&G Manager). RH nominated, DS seconded, and all approved that TG become our new B&G Manager. Thane has reviewed the job description, and would like some historical information on where things have been bought. The commissioners need to authorize expenditures. He is authorized to spend \$100/month without pre-authorization. Cut off is noon the second Tues of the month. DS suggested that TG has a shake-down meeting with LR. Need to change notification on the web and signage. CB will replace the signs and contact Roland regarding the Web site. CB will send contracts and job descriptions to TG. Payment will start as of this month.

Kitchen Deep Clean

Ongoing effort by the Coyle Women's Club.

Trash Bins

DS suggested locking the garbage, and that the key is on the inside. RH will provide DS with a lock to be used.

Scissors Lift

Rental \$90/day, 200 delivery fee. Will pass for now, as it appears that Holly has figured out a way to address the cobwebs.

NEW BUSINESS

Cherylanne noted that it's better that dishes should just put in the first sink. Then the Cleaning Manager can run the dishes with the sanitize option. That way we can be assured that all has been done properly.

She request that we modify our paper towel dispenser system and brought in an example that all liked. Cherylanne will send an Amazon Link to TG, and he can purchase them.

CB - read a note from the CWC thanking PnR for keeping the grounds and facility nice.

DS - When you open the door w/o using the automatic button, there is a lot of resistance. TG will look at it and see if he can adjust it.

MEETING ADJOURNED

Moved, seconded, and unanimously approved to adjourn the meeting at **7:06**

Respectfully Submitted

Joanmarie Gorans-Eggert