

Minutes

P & R District #1 Board of Commissioners Meeting

Feb 14 2023

Call to Order: The meeting was called to order at at the Laurel B Johnson Coyle Community Center (LBJCCC), Quilcene, WA. at 6:01. The meeting was chaired by Larry Robinson.

Present: Commissioners Cathy Bohman (CB)Dennis Schmitt(DS), Larry Robinson(LR), Gary Elmer(GE), and Richard Hull (RH) were present. Secretary Joanmarie Eggert(JE) was present via phone. Thane Grooms (TG), Building and Grounds Manager attended.

Previous Minutes: RH moved, DS seconded, and all approved the minutes of the Jan 10 meeting as submitted.

Treasurer's Report: RH presented invoices info for approval. DS moved and CB seconded, and all approved 7 vouchers for \$1,1061.07 as submitted.

Calendar: No conflicts noted. TG cleaned out some old entries. For example, the CCC no longer needs the building for monthly meetings. TG has been coordinating with Bill McSherry (CCC President) to make sure everything is up to date. TG is clarifying when a meeting starts on entries to reduce confusion as the space is usually reserved for a longer time. He is also making sure there are no conflicts.

OLD BUSINESS

toandos.org Nothing to report. CB updated the web site to show that TG is now the Building and Grounds manager. CB will write an announcement regarding the transition of our Building and Grounds Manager, thanking LR for his 20+ years of service to our community center.

Kitchen Deep Clean Ongoing effort by the Coyle Women's Club.

Trash Bins The lock appears to be working.

NEW BUSINESS

Next month - **JE** add a "Building and Grounds Manager Update" to the agenda as old business.

TG provided a report to the commissioners. He did some Costco reprovisioning, and provided invoices. Likely larger amount than expected in the future.

Kitchen Manager will follow-up with the county regarding the waste water sample needed for our permit. She will also update the contact list for these concerns with the County. DS to talk to Kitchen Manger.

The Toandos Emergency Preparedness Association (TEPA) submitted a proposal to the Jefferson County Board of Commissioners for a grant from the remaining American Rescue Plan Act (ARPA) funds. The proposal included a new heated well pump house/ storage facility, emergency medical supplies, emergency supplies and a propane transfer trailer. The BOCC will make its decision on the proposals in the coming weeks. They anticipate funding will be disbursed by September, 2023. No action needed by P&R Board.

Cheryl McNutt has agreed to continue as Yard Maintenance Contractor.

Water is likely coming from a window frame in the office. New shelving has been put in that doesn't reach as far as the window. TG will look at the window.

DS recommend that we removed the old TV antenna and old satellite dish from the roof. TG will look at removing it, and will keep any holes filled.

GE moved, DS seconded, and all approved that the Cleaning Contractor monthly cap be raised from \$300 to \$350.

Gutters are rusted on the bottom, TG will come with some ideas on how to fix and present to the board next month.

MEETING ADJOURNED

Moved, seconded, and unanimously approved to adjourn the meeting at **6:35**

Respectfully Submitted

Joanmarie Gorans-Eggert