

Minutes

P & R District #1 Board of Commissioners Meeting

923 Hazel Point Road

June 13, 2023 6:00pm

1. **CALL TO ORDER/ROLL CALL.** The meeting was called to order at at the Laurel B Johnson Coyle Community Center (LBJCCC), Quilcene, WA. at 6:00. The meeting was chaired by Richard Hull. Commissioners, Cathy Bohman (CB), Thane Grooms (TG), Richard Hull (RH), and Gary Elmer(GE) attended in person. Dennis Schmitt(DS) was absent. Secretary Joanmarie Eggert(JE) attended in person.
2. **APPROVAL OF AGENDA.** No changes.
3. **APPROVAL OF MINUTES.** CB moved,TG seconded, 05 09 23 minutes as submitted.
4. **COMMISSIONER ANNOUNCEMENTS.** None
5. **CALENDAR.** Distributed calendar. New events-
 - July 2nd - CCC Picnic
 - July 30th - Private Event
6. **TREASURER REPORT.** RH submitted Annual Report Certification to the State. RH presented invoices info for approval. **GE** moved and **TG** seconded, and all approved 6 vouchers for \$1571.52 as amended.

7. BUILDING MANAGER REPORT.

Building Maintenance - Ongoing

- Well house tree removal - ongoing.
- Gable Siding Paint & Sealing - Paint has been purchased and should be completed within a week.

Expenses

- (1) 100ft Garden Hose, (2) 25ft Garden Hoses, (2) Hose splitters, Casoron Weed Killer
- Brown Napkins, Magnetic Knife Holder, Drawer Organizer
- Total \$285.54

Planned Work

- Cut off old downspouts
- Entry tile trip hazard
- Office window leak
- Phone wire secured
- Swallow nest mitigation
- ADA door adjustments
- Porch roof flashing installed wrong, drains onto woodwork
- Security cameras
- Starlink Internet

8. **KITCHEN MANAGER REPORT.** No report.

9. **OLD BUSINESS**

a. toandos.org - Nothing to report.

b. **Well House area stump removal.** Almost done.

c. **Front Area Refresh.** CB shared options for table size and style, with matching chairs. RH moved and TG seconded that CB be authorized to spend up to \$700.00 for 6 chairs and 3 tables.

d. **Notating by-law revisions.** JGE to work with Roland Faragher-Horwell to annotate the by-laws and include an addendum to the PDF on the web site.

10. **NEW BUSINESS.**

- **Food Bank Kiosk.** Leslie from Quilcene Food Bank asked if we want to install a 24 hour access food kiosk unit. Decline at this time.
- **Alcohol policy for individual events.** TG will check into any County policies that we need to incorporate.
- **Trespass policy.** In the case that someone is behaving inappropriately, the lead event person should try to solve the issue, or ask the person to leave. If that does not work, they can reach out to a commissioner to ask person to leave. If person comes back, the police may be called.

11. **MEETING ADJOURNED 7:25**