

Minutes

P & R District #1 Board of Commissioners Meeting

923 Hazel Point Road

July 11, 2023 6:00pm

- 1. CALL TO ORDER/ROLL CALL.** The meeting was called to order at at the Laurel B Johnson Coyle Community Center (LBJCCC), Quilcene, WA. at 6:00. The meeting was chaired by Richard Hull. Commissioners, Cathy Bohman (CB), Gary Elmer(GE) Thane Grooms (TG), Richard Hull (RH), and Dennis Schmitt(DS) attended in person. Secretary Joanmarie Eggert(JE) also attended.
- 2. APPROVAL OF AGENDA.** No changes.
- 3. APPROVAL OF MINUTES.** GE moved,DS seconded and all approved the 06 13 23 minutes as submitted.
- 4. COMMISSIONER ANNOUNCEMENTS.** None
- 5. CALENDAR.** Distributed calendar. No new events.
- 6. TREASURER REPORT.** RH submitted Annual Report Certification to the State. RH presented invoices info for approval. DS moved and TG seconded, and all approved 12 vouchers for \$4471.50.
- 7. BUILDING MANAGER REPORT.**

Building Usage

- Nothing to report

Building Maintenance

- Well house tree removal finished
- Gable Siding Paint & Sealing finished
- Cheryl McNutt invoice corrected

Expenses

- Paper towels for kitchen \$21.83

Total \$21.83

Planned Work

- Cut off old downspouts
- Entry tile trip hazard
- Office window leak
- Phone wire secured
- Swallow nest mitigation
- ADA door adjustments
- Porch roof flashing installed wrong, drains onto woodwork
- Security cameras
- Starlink Internet
- Long-term will need to address the well house siding.

8. KITCHEN MANAGER REPORT.

Being slightly used the summer, next main event is September. AA meets weekly, concert uses cups. All the worker cards are up to date. Temperatures holding steady. Magnetic knife holder installed.

9. OLD BUSINESS

a. toandos.org - Nothing to report on the site. The expiration date for toandos.org expires in 2026. What we have now, is \$10/year. There is a upgrade for \$14/year. RH will talk with Roland Farragher-Horwell to determine if there is a reason to upgrade. RH is the owner, Roland has access to the account. Roland can change the owner if something happens to RH. Network Solutions owns the domain. WordPress is the host, \$22.37/year.

b. Well House area stump removal. Finished.

c. Front Area Refresh. Was able to purchase table and chairs on sale for approx \$321.98. Looks great!

d. Notating by-law revisions. Revisions completed and posted.

e. Alcohol Policy. TG moved, GE seconded, all approved the following be posted on our web site.

“Alcohol at the Laurel B Johnson Community Center is not allowed without Banquet Permit.

Banquet permits are for private invite only events.

“In the State of Washington it is illegal to open or consume alcoholic beverages in a public place” (see Title 66.44.100 of the RCW). Exceptions to this law can be granted by the Washington State Liquor Control Board (see Title 314 of the WAC) in the form of a Washington State Banquet Permit <https://lcb.wa.gov/licensing/banquet-permits> . For more information please contact the building and grounds manager at 360-509-7750 or thane@eutoposfarm.com.”

10. NEW BUSINESS

Where are policies posted? **ALL**, compile any policies and procedures that should be captured for communication with the public or commissioners, and bring to the next meeting.

11. MEETING ADJOURNED 6:46

Respectfully Submitted

Joanmarie Gorans-Eggert