

MINUTES

P & R District #1 Board of Commissioners Meeting

923 Hazel Point Road

Sep 10 2024 6:03 pm

- 1. CALL TO ORDER/ROLL CALL** The meeting was called to order at the Laurel B. Johnson Community Center, Quilcene, Washington at 6:01 pm. The meeting was chaired by Richard Hull (RH), Commissioners Cathy Bohman (CB), Thane Grooms (TG), Richard Hull (RH), Norm Johnson (NJ), and Dennis Schmitt (DS) attended in person. Cherylann Schmitt (CS), Kitchen Manager, and Joanmarie Eggert (JE), secretary, also attended in person. Ken Silvers attended also.
- 2. APPROVAL OF AGENDA** No changes.
- 3. APPROVAL OF MINUTES** DS moved and TG seconded the approval of the July 09, 2024 minutes. Minutes were approved by all. TG moved and NJ seconded the approval of the Aug 12, 2024 minutes. Minutes were approved by all, except CB who abstained as she was not present at the Aug 12 meeting.
- 4. PUBLIC COMMENTS** - none.
- 5. COMMISSIONER ANNOUNCEMENTS** - none.
- 6. TREASURER REPORT** RH presented invoice information for approval. DS moved, NJ seconded, and all approved 12 vouchers for \$7,331.53. Commissioners, Grooms, and Hull abstained from voting to approve stipends for the Building Manager, and Treasurer respectively.
- 7. BUILDING MANAGER REPORT**
 - Building Usage**
 - Open Tango Lessons 8/19 4PM, ongoing 1st and 3rd Thursday.
 - Building Maintenance**
 - Tested draining options for front door and procured drain sump and pipe. Should be fixed this week.
 - Tarboo fire extinguisher inspection Thursday 9/12.
 - Expenses**

- Drain sump and drain pipe \$74.38.

Old Items

- Medevac sign reattached.
- Determine number of people allowed in the building based on fire capacity.
- Stanley door programming (back door parts option)

New Items

- Nothing to report.

Planned Work

- Need to get a new hose
- Front Doors - Dennis getting quotes
- Entry tile trip hazard
- Phone wire secured
- Porch roof flashing installed wrong, drains onto woodwork
- Starlink Internet
- Well house siding or rebuild
- Carpet replacement

8. KITCHEN MANAGER REPORT

- a. Jefferson County was present at the Aug 31 event. The watermelon was not being held at the proper temperature. Apparently the outside gauge does not reflect the temperature inside the refrigerator. The temperature will be lowered and measured within the refrigerator (using a bowl with water).
- b. We are supposed to have a kit for vomit and diarrhea. **CS** will take care of this.
- c. Worker cards are up to date.

9. OLD BUSINESS

- a. toandos.org - we will be getting a drone photo from a realtor.
- b. Emergency Opening of the Center - nothing new.
- c. Windbreak - Possibly Wilco canvas or another material shared by NJ. **TG** will look into options.

- d. **Outdoor Ashtray to Reduce Fire Danger.** NJ purchased one and it is being used.
- e. **Parking Lot Painting** - Gallon a paint of blue and white each will fix the handicap zones. Would need to be pressure washed first, then you paint the blue, then the white. Will be doing this after drain installed.
- f. **Front door options** - Dennis explained a couple of options, including one by suggested Ken Silvers that would retain the aesthetics of the door, and would cost less than the other options. **TG, DS and KS** will get together and come up with a plan and cost estimate. **CB** reported that the Coyle Women's Club would like to explore making a donation to assist in the cost of replacing the front doors
- g. **Heat pump** - nothing to discuss.
- h. **Front fence posts are failing.** Will address in the Spring.

10. NEW BUSINESS

11. MEETING ADJOURNED 6:46

Respectfully submitted,

Joanmarie Eggert, Secretary