

MINUTES

P & R District #1 Board of Commissioners Meeting

923 Hazel Point Road

Feb 11 2025 6:00 pm

- 1. CALL TO ORDER/ROLL CALL** The meeting was called to order at the Laurel B. Johnson Community Center, Quilcene, Washington at 6:02 pm. The meeting was chaired by Richard Hull (RH); Cathy Bohman (CB), Thane Grooms (TG), Norm Johnson (NJ), Richard Hull (RH), and Dennis Schmitt (DS) attended in person. Joanmarie Eggert (JE), Secretary, Cherylann Schmitt (Kitchen Manager) and Candace Monroe (CM), Treasurer, also attended in person.
- 2. APPROVAL OF AGENDA** No changes.
- 3. APPROVAL OF MINUTES** DS moved and TG seconded the approval of the Jan 14 2025 minutes. Minutes were approved by all.
- 4. PUBLIC COMMENTS** None.
- 5. COMMISSIONER ANNOUNCEMENTS** None.
- 6. TREASURER REPORT** RH presented invoice information for approval. CB moved, DJ seconded, and all approved 5 vouchers for \$732.26.
- 7. BUILDING MANAGER REPORT**

Building Usage

- Concerts and other activities continuously added
- CCC will have their 4th of July Picnic on the 4th

Building Maintenance

- Front fence damage 2/5/25 - Sheriff case # 25-1578. TG to look into materials to replace fence with a split rail fence. DS moved, NJ seconded, and all approved the purchase the materials, up to \$3000, to replace the fence.

Expenses

- None
-

Old Items

TEPA Wellhouse & Generator fundraiser update

- \$26,073 raised
- Wellhouse rebuild, water meter - Bayview to look at what all is needed.
- Generator and transfer switch replacement - will look at several contractors.
- Document exact procurement procedure. PnR will guide the installation and purchase and materials - then TEPA will provide the donation.

New Items

- None

Planned Work

- Stanley door programming (back door parts option)
- Parking lot stripes
- Entry tile trip hazard
- Phone wire secured
- Porch roof flashing installed wrong, drains onto woodwork
- Well house rebuild, water meter
- Replace crashbars/exit devices on front doors

Wish List

- Starlink Internet
- Carpet replacement
- HVAC Heat Pump/ Mini Splits

8. KITCHEN MANAGER REPORT

- a. Food items are compliance.
- b. People are compliant with guidelines.

- c. The water was tested and cleared for Class B water supply.
- d. Received the Kitchen Permit and it will be filed.

9. OLD BUSINESS

- a. toandos.org - nothing to report. RH will make Roland Faragher-Horwell the lead (currently he is the second). Permit is good for about 10 years.
- b. TEPA update. Discussed previously.

10. NEW BUSINESS

None.

11. MEETING ADJOURNED 6:31

Respectfully submitted,

Joanmarie Eggert, Secretary