

## **MINUTES**

### **P & R District #1 Board of Commissioners Meeting**

**923 Hazel Point Road**

**Mar 11 2025 6:00 pm**

- 1. CALL TO ORDER/ROLL CALL** The meeting was called to order at the Laurel B. Johnson Community Center, Quilcene, Washington at 6:00 pm. The meeting was chaired by Richard Hull (RH); Cathy Bohman (CB), Thane Grooms (TG), Norm Johnson (NJ), Richard Hull (RH), and Dennis Schmitt (DS) attended in person. Joanmarie Eggert (JE), Secretary, Candace Monroe (CM), Treasurer and Cherylann Schmitt (Kitchen Manager) also attended in person.
- 2. APPROVAL OF AGENDA** No changes.
- 3. APPROVAL OF MINUTES** DS moved and CB seconded the approval of the Feb 11 2025 minutes. Minutes were approved by all.
- 4. PUBLIC COMMENTS** None.
- 5. COMMISSIONER ANNOUNCEMENTS** None.
- 6. TREASURER REPORT** CM presented invoice information for approval. DS moved, TG seconded, and all approved 5 vouchers for \$796.19.
- 7. BUILDING MANAGER REPORT**

#### **Building Usage**

- Fundraiser Concert for family and friends for accident recovery March 22<sup>nd</sup>

#### **Building Maintenance**

- Front fence ... Replacement materials \$1130.13. (This is the standard quality rail). Thane should submit for \$.70/mile for the trip to Tacoma to pick up the materials.
- Jacob Darley grounds maintenance starting March 31<sup>st</sup> .

#### **Expenses**

- None

## Old Items

- TEPA Wellhouse & Generator fundraiser update
  - \$26,443 raised so far.
  - Wellhouse rebuild.
  - Well rebuild/water meter - waiting for quote from Bayview Pumps.
  - Generator replacement - waiting for install quotes.

## New Items

- Naloxone Emergency Overdose Kit - fire department is responsible for making sure that it stayed supplies. This will be updated on [toandos.org](https://toandos.org) and on the toandos google group.

## Planned Work

- Stanley door programming (back door parts option)
- Parking lot stripes
- Entry tile trip hazard
- Phone wire secured
- Porch roof flashing installed wrong, drains onto woodwork
- Well house rebuild, water meter
- Generator replacement
- Replace crashbars/exit devices on front doors

## Wish List

- Starlink Internet
- Carpet replacement
- HVAC Heat Pump/ Mini Splits

## 8. KITCHEN MANAGER REPORT

- a. Food items are compliance, temperatures in compliance.
- b. People are compliant with guidelines.
- c. Weekly Foodbank is using the kitchen to re-package some bakery items.

- d. Next CWC event is April 12.
- e. CS will be talking to the CWC about refining the collection of pots and pans.

**9. OLD BUSINESS**

- a. [toandos.org](http://toandos.org) - nothing to report.

**10. NEW BUSINESS**

- a. **Ppatch Update** - fence repaired, Coyle Women's Club donated top soil for the Community Plots.
- b. **Board Transition Discussion.** Discussed making a public announcement about the process. **CB** to prepare draft for commissioners to review.

**11. MEETING ADJOURNED 6:44**

Respectfully submitted,

Joanmarie Eggert, Secretary