

MINUTES

P & R District #1 Board of Commissioners Meeting

923 Hazel Point Road

April 08 2025 6:00 pm

- 1. CALL TO ORDER/ROLL CALL** The meeting was called to order at the Laurel B. Johnson Community Center, Quilcene, Washington at 6:01 pm. The meeting was chaired by Richard Hull (RH); commissioners Cathy Bohman (CB), Thane Grooms (TG), Norm Johnson (NJ), and Dennis Schmitt (DS) attended in person. Joanmarie Eggert (JE), Secretary, Candace Monroe (CM), Treasurer and Cherylann Schmitt (Kitchen Manager) also attended in person.
- 2. APPROVAL OF AGENDA** No changes.
- 3. APPROVAL OF MINUTES** DS moved and TG seconded the approval of the March 11 2025 minutes. Minutes were approved by all.
- 4. PUBLIC COMMENTS** None.
- 5. COMMISSIONER ANNOUNCEMENTS** None.
- 6. TREASURER REPORT** CM presented invoice information for approval. DS moved, NJ seconded, and all approved 11 vouchers for \$3,065.75. RH abstained from voting on the Treasurer stipend and TG abstained from voting on the Building Manager stipend. TG and DS are up for election this year, and it is their responsibility to respond as needed.
- 7. BUILDING MANAGER REPORT**

Building Usage

- Lagoon View HOA Meeting, May3, 2025 3-5 pm.

Building Maintenance

- Front fence ... Replacement materials \$1,130.13. Waiting for warmer weather for installation.
- Jacob Darley grounds maintenance has started.
- Clean gravel was distributed at water hose bib (Thanks to Dave Blohm).

Expenses

- None.

Old Items

- TEPA Wellhouse & Generator fundraiser update
 - \$26,493 raised so far (an increase of \$50 from last month).
 - Wellhouse rebuild (still working on which company to use).
 - Well rebuild/water meter - waiting for quote from Bayview Pumps.
 - Generator replacement - Double D Estimate. The existing generator is 16,000 Watts. Got a quote for 18,000 Watts as well to provide more power. Also looking at other electrical contractors.
 - Naloxone Emergency Overdose Kit installed, QFR will stock.

New Items

- Washington L&I prevailing wage determination. Not needed for the generator replacement because the money is being donated.

Planned Work

- Stanley door programming (back door parts option)
- Parking lot stripes
- Entry tile trip hazard
- Secure phone wire
- Fix the porch roof flashing (installed wrong), drains onto woodwork
- Well house rebuild, water meter
- Generator replacement
- Replace crashbars/exit devices on front doors
- Move one of the wood picnic tables on the gravel and make it accessible for a wheelchair.

Wish List

- Starlink Internet

- Carpet replacement
- HVAC Heat Pump/ Mini Splits

8. KITCHEN MANAGER REPORT

- a. Food items are compliance, temperatures in compliance. Refrigerator and freezer holding cold well.
- b. People are compliant with guidelines.
- c. Weekly Foodbank is using the kitchen to re-package some bakery items.
- d. Some food workers cards need to be updated, and they have been notified.
- e. Next CWC event is April 12.

9. OLD BUSINESS

- a. toandos.org - nothing to report.
- b. Board Transition communication was completed.

10. NEW BUSINESS

- a. **Proposal for gift bench.** Lee Reid sent in a proposal on the behalf of the Elmer family, for donating a bench to the sport court in Gary Elmer's honor. The bench would match the existing benches with a small plaque honoring former commissioner Gary Elmer. All are in agreement that it is a great idea. Richard will look for information on the vendor to be send to Reid.

11. MEETING ADJOURNED 6:51

Respectfully submitted,

Joanmarie Eggert, Secretary