

MINUTES

P & R District #1 Board of Commissioners Meeting

923 Hazel Point Road

July 08 2025 6:00 pm

- 1. CALL TO ORDER/ROLL CALL** The meeting was called to order at the Laurel B. Johnson Community Center, Quilcene, Washington at 6:00 pm. The meeting was chaired by Denis Schmitt (DS); commissioners Thane Grooms (TG), Norm and Johnson (NJ). Joanmarie Eggert (JE), Secretary, Candace Monroe (CM), Treasurer and Cherylann Schmitt (CS), Kitchen Manager also attended in person. Cathy Bohman (CB) had an excused absence.
- 2. APPROVAL OF AGENDA** No changes.
- 3. APPROVAL OF MINUTES** TG moved and DS seconded the approval of the June 08 2025 minutes. Minutes were approved by all, with NJ abstaining.
- 4. PUBLIC COMMENTS** None.
- 5. COMMISSIONER ANNOUNCEMENTS** None
- 6. TREASURER REPORT** CM presented invoice information for approval. NJ moved, TG seconded, and all approved 10 vouchers as amended for \$2,888.03. TG abstained on voting for the voucher for the building manager stipend. The check run will be late this month - June 21st.
- 7. BUILDING MANAGER REPORT**

Building Usage

- NTR

Building Maintenance

- Watering schedule for back yard using timers
- Refilled hand soap in women's bathroom

Expenses

- Watering timers (2) \$64.28

- Door mat for back door \$98.27
- Oscillating Sprinkler \$31.30
- Push broom \$20.72

Total \$214.57

Old Items

- Old 16kw generator sold for \$2000
- TEPA Wellhouse & Generator fundraiser update
 - Wellhouse rebuild (still working on who to use)
 - Well repairs / water meter ... Bayview Pump

New Items

- Building usage requirements for out-of-district - add to Old Business
- Bylaws need revisiting - add to Old Business
- Adding mailbox post repair to planned work

Planned Work

- Stanley door programming (back door parts option)
- Parking lot stripes
- Entry tile trip hazard
- Secure phone wire
- Fix the porch roof flashing (installed wrong), drains onto woodwork
- Well house rebuild, water meter
- Replace crashbars/exit devices on front door

Wish List

- Starlink Internet
- Carpet replacement
- HVAC Heat Pump/ Mini Splits

8. KITCHEN MANAGER REPORT

- Food items are compliance, temperatures in compliance. Refrigerator and freezer holding cold well.
- People are compliant with guidelines.
- There is a water puddle in the bottom of the refrigerator.

9. OLD BUSINESS

- toandos.org - nothing to report.
- Commissioner #5 vacancy. Interviews will be next month. A list of questions was developed. (See attached).
- **DS** to contact candidates to invite them to the interview. That intent will be to notify them at the end of the day.

10. NEW BUSINESS

- Levy Renewal- Deadline is first of August for the paperwork to be filed. Once Cathy returns, Dennis will get with her for her signature and will take it in. Election will be on the November 4, 2025 ballot as Resolution 25-1. It will need to pass by 60%.

11. MEETING ADJOURNED 7:09

Respectfully submitted,

Joanmarie Eggert, Secretary