

P & R District #1 Board of Commissioners Meeting

923 Hazel Point Road

June 9 2026 6:00 pm

1. **CALL TO ORDER/ROLL CALL** The meeting was called to order at the Laurel B. Johnson Community Center, Quilcene, Washington at 6:05 pm. The meeting was chaired by Denis Schmitt (DS); commissioners Cathy Bohman(CB) Thane Grooms (TG), Norm Johnson (NJ) and Joe Patterson (JP) attended in person. Joanmarie Eggert (JE), Secretary, and Cherylann Schmitt (CS), Kitchen Manager, also attended.
2. **APPROVAL OF AGENDA** No changes to the agenda.
3. **APPROVAL OF MINUTES** NJ moved, CB seconded, and all approved the May 12 2026 minutes.
4. **PUBLIC COMMENTS** None.
5. **COMMISSIONER ANNOUNCEMENTS** NJ upgraded computer system in the Center and it is working well.
6. **TREASURER REPORT** DS presented invoice information provided by Candace Monroe (treasurer) for approval. TG moved, NJ seconded, and all approved 7 vouchers for \$ 21,030.59 for May 2026.

7. BUILDING MANAGER REPORT

Building Usage

- Tango Practice – Thursdays at 4:00pm
- QEVA/CWC Ice Cream Social - 6/13 at 2:00pm
- McCord/Goodson (private) – 6/26 at 1:00pm
- CCC Fourth of July – 7/4 at 12 Noon
- Atkinson (private) – 8/8 at 2:00pm
- Quilcene Brinnon Garden Club – 8/20 at 11:00am

Building Maintenance

- Grounds landscaping on Thursdays or Fridays
- Gravel work around gazebo

Expenses

None

Old Items

Well drilling update -

- Water meter reading 56,890 use since May 12th 34,710 gallons
- Old well decommissioning - plan will likely be presented next month
- Bayview invoice

New Items

- New Hoses for sprinklers on timers

Planned Work

- Stanley door programming (back door parts option).
- Parking lot and sports court stripes
- Entry tile trip hazard
- Phone wire removed
- Porch roof flashing installed wrong, drains onto just woodwork
- Replace crashbars/exit devices on front doors
- Mailbox post replacement
- Clear out trees by the well house.

Wish List

- Carpet replacement
- HVAC Heat Pump/ Mini Splits

8. KITCHEN MANAGER REPORT

- Food worker cards are up to date.
- Food items are compliance, temperatures in compliance. Refrigerator and freezer holding cold well.
- No water puddling after last dinner.
- All old food items, including spices have been discarded.
- Dishwasher needs only to run on Mondays if dishwasher is full. **TG** to discuss with Holly.

9. OLD BUSINESS

- a. **Well status/waterline status-** see above.
- b. **ECCHO medical equipment** - no need to follow-up.
- c. **School Bell Clean Up** - will discuss later. **DS** will check to see if anyone wants to take it on.
- d. **Table and chairs for outside front of building:** **DS** will cut bolts holding down bench. Still waiting to hear from the family to confirm when they would like the bench back.
- e. **Levy status** - nothing new.
- f. **Fire pit bench-** not now.

- g. Bylaws discussion- in depth discussion in July.
- h. Sports court post replacement - DS

10. NEW BUSINESS

Chair person selection- TG Nominated and JP seconded, and all approved that DS will continue as Chair.

11. MEETING ADJOURNED 7:02

Respectfully submitted,

Joanmarie Eggert
Secretary