

P & R District #1 Board of Commissioners Meeting

923 Hazel Point Road

July 14 2026 6:00 pm

1. **CALL TO ORDER/ROLL CALL** The meeting was called to order at the Laurel B. Johnson Community Center, Quilcene, Washington at **6:00 pm**. The meeting was chaired by Denis Schmitt (DS); commissioners Cathy Bohman(CB) Thane Grooms (TG), Norm Johnson (NJ), and Joe Patterson (JP) attended in person. Joanmarie Eggert (JE) Secretary, Candace Monroe (CM) Treasurer, and Cherylann Schmitt (CS) Kitchen Manager, also attended.
2. **APPROVAL OF AGENDA** No changes to the agenda.
3. **APPROVAL OF MINUTES** TG moved, CB seconded, and all approved the June 09 2026 minutes.
4. **PUBLIC COMMENTS** KPTZ antenna discussion by Robert Rash, volunteer with KPTZ. KPTZ is official designee for emergency preparedness, and provides community affairs info. A rare opportunity to install a new booster antenna coming up in November. They are asking, if they get approval from FCC, to install an antenna on the existing tower. If they receive approval, they would give us a real plan for review and discussion. There would no cost to us, we would be reimbursed for power/internet electrical. It would broadcast to the west. The lease would be for at least 5 years. TG moved, NJ seconded and all agreed to a motion to agree to being open to collocating of a FM booster antenna.
5. **COMMISSIONER ANNOUNCEMENTS.** None.
6. **TREASURER REPORT** CM presented invoice information for approval. JP moved, CB seconded, and all approved 10 vouchers for **\$2,882.41** for June 2026. TG abstained from voting for the Building Manager stipend. CM will be absent at the next meeting, but will give the information to DS prior to the meeting.
7. **BUILDING MANAGER REPORT**
Building Usage
 - Atkinson (private) – 8/8 at 2:00pm
 - Quilcene Brinnon Garden Club – 8/20 at 11:00am

- Spain/Foster (private) – 8/29 from 9am-10pm

Building Maintenance

- Watering lawn
- Septic riser cover cracked. Replacement ordered.

Expenses

Septic riser cover \$82.11

Old Items

Well update

- Water meter reading 130,580 use since 9 June 73,690 gallons
- Trench fill and leveling
- Old well decommissioning

New Items

- New weather station provided by Quilcene Fire Rescue <https://tempestwx.com/station/224804/>
- Inquiry requesting LBJCC install RV dump station, Henry Trimble 703-334-1374. Not possible for us to do this.
- Inquiry from KPTZ to locate transmitter at LBJCC

Planned Work

- Stanley door programming (back door parts option).
- Parking lot and sports court stripes
- Fire pit bench
- Entry tile trip hazard
- Phone wire removed
- Porch roof flashing installed wrong, drains onto just woodwork
- Replace crashbars/exit devices on front doors
- Mailbox post replacement
- Clear out trees by the well house.

Wish List

- Carpet replacement
- HVAC Heat Pump/ Mini Splits

8. KITCHEN MANAGER REPORT

- Food worker cards are up to date.

- CS contacted JCHD to get guidance on how to address groups regarding kitchen use.
- Food items are compliance, temperatures in compliance. Refrigerator and freezer holding cold well.
- No water puddling.
- Dishwasher needs only to run on Mondays if dishwasher is full. **TG** to discuss with Holly.

9. OLD BUSINESS

- Well status/waterline status-** see above. Next month **CM** will provide a summary of the TEPA grants and costs of the generator and well.
- School Bell Clean Up -** **TG** will request Juan's crew to address in lieu of mowing one week.
- Bench in front of building:** **CS** will contact the family again.
- Levy status -** it is out in the voter pamphlet, and Coyle was not mentioned.
- Bylaws discussion-** in depth discussion in July.
- Sports court post replacement - **DS**

10. NEW BUSINESS

KPTZ antenna - discussed previously.
CB will update the brochure set up.

11. MEETING ADJOURNED 7:29