P & R District #1 Board of Commissioners Meeting

923 Hazel Point Road

Aug 11 2026 6:00 pm

1. **CALL TO ORDER/ROLL CALL.** The meeting was called to order at the Laurel B. Johnson Community Center, Quilcene, Washington at **6:01** pm. The meeting was chaired by Denis Schmitt (DS); commissioners Cathy Bohman(CB) Thane Grooms (TG), Norm Johnson (NJ), and Joe Patterson (JP) attended in person. Joanmarie Eggert (JE) Secretary, and Cherylann Schmitt (CS) Kitchen Manager, also attended.

2. **APPROVAL OF AGENDA.** No changes to the agenda.

3. **APPROVAL OF MINUTES. TG** moved, **CB** seconded, and all approved the July 14 2026 minutes.

4. **PUBLIC COMMENTS.** None.

5. **COMMISSIONER ANNOUNCEMENTS.** None.

6. **TREASURER REPORT DS** presented C. Monroe's invoice information for approval. TG moved, NJ seconded, and all approved 6 vouchers for $1,698.55 for July 2026.

7. **BUILDING MANAGER REPORT**

Building Usage

- Quilcene Brinnon Garden Club – 8/20 at 11:00am
- Spain/Foster (private) – 8/29 from 9am-10pm
- Sewing Guild Resumes Sept 1st (first Tuesday)

Building Maintenance

- Septic riser cover replaced.
- Carpet shampooed Aug 9th.
- Removed post in front of P-Patch.
- Removed concrete and filled holes and placed sod at firepit.

Expenses

Nitrile gloves $61.02

Old Items

Well update

- Water meter reading 185,670. Use since July 14th is 55,090 gallons.
- Trench fill and leveling completed Aug 2nd.
- Old well decommissioning has started with Emma Erickson (Department of Environmental Health) and Tillia. Estimated to cost about $1000.

New Items

- New Green Bench $1,666.00 including shipping. TG to check into Leander in Port Orchard.

Planned Work

- Stanley door programming (back door parts option).
- Parking lot and sports court stripes
- Fire pit bench
- Entry tile trip hazard
- Phone wire removed
- Porch roof flashing installed wrong, drains onto woodwork
- Replace crashbars/exit devices on front doors
- Mailbox post replacement
- Clear out trees by the well house.

Wish List

- Carpet replacement
- HVAC Heat Pump/ Mini Splits

8. KITCHEN MANAGER REPORT

- Food worker cards are up to date.
- Private parties can use the kitchen for prep but they should not do clean up.
- Food items are compliance, temperatures in compliance. Refrigerator and freezer holding cold well.
- No water puddling.
- Dishwasher needs only to run on Mondays if dishwasher is full.

9. OLD BUSINESS

a. **Well status-** see above. CM provided a summary of the TEPA grants and costs of the generator and well.

b. **School Bell Clean Up -** TG will request Juan's crew to address in lieu of mowing one week.
c. **Bench in Front of Building-** CS contacted the family again. Her daughter is going to take the bench to her property in Spokane.
d. **Sports Court Post -** Replaced
e. **Brochure Set Up -** CB presented an option for managing the brochures. JP moved, NJ seconded, and all approved buying a 4- brochure stand with wheels, and allow the table to be given away at the Buy Nothing event this weekend.
f. **Levy Lid Lift -** DS to contact E.Kuzma to see if they can provide some information in advance of our Sept 8 meeting. DS to request CM to prepare next year's budget for the next meeting.
g. **Bylaws discussion**- in depth discussion later.

10. NEW BUSINESS

PPatch Coordination - Discussed some concepts the P-patchers are contemplating. JP moved, CB seconded and all agreed that they are open to the idea a hoop house being located outside of the fenced area. P-patchers will need to provide more details for final approval.

KPTZ radio tower- they like the tower, and physically It would work. The engineer, however, is not on board because of the interference from Kitsap County.

11. **MEETING ADJOURNED 7:34**