P & R District #1 Board of Commissioners Meeting

923 Hazel Point Road

Sep 08 2026 6:00 pm

1. **CALL TO ORDER/ROLL CALL.** The meeting was called to order at the Laurel B. Johnson Community Center, Quilcene, Washington at **6:00** pm. The meeting was chaired by Denis Schmitt (DS); commissioners Cathy Bohman(CB), Thane Grooms (TG), Norm Johnson (NJ), and Joe Patterson (JP) attended in person. Joanmarie Eggert (JE) Secretary, Candace Monroe (CM), and Cherylann Schmitt (CS) Kitchen Manager, also attended. Greg Brotherton, Commissioner and Eric Kuzma Public Works Director attended as well.

2. **APPROVAL OF AGENDA.** No changes to the agenda.

3. **APPROVAL OF MINUTES. CB** moved, **NJ** seconded, and all approved the Aug 11 2026 minutes.

4. **PUBLIC COMMENTS.** None.

5. **DISCUSSION OF LEVY LIFT.** There is still interest in backfilling our levy capacity. To do so would need a memorandum of understanding (MOU), or, Inter Local Agreement (ILA) and it would be funded by Jefferson County. They are willing to match whatever our levy would bring in. We would need to discuss payment schedule. Eric and legal team will take the original stab for ILA in about 2 weeks. Target to have everything completed in time for the budget in November. We can send in key points and talk about timeline with next iteration. There would need to be an understanding of the framework for the community center access.

TG to contact Ada Jaffe regarding lawyer services for the ILA review.

6. COMMISSIONER ANNOUNCEMENTS. None.

7. TREASURER REPORT. CM presented invoice information for approval. TG moved, JP seconded, and all approved 7 vouchers for $1752.05 for August 2026.

8. **BUILDING MANAGER REPORT.**

Building Usage

- AA currently suspended. No date for resuming.

Building Maintenance

- Trees trimmed around school bell.

Expenses

- Case of paper towels for the bathroom $70.09

Old Items

Well update

- Water meter reading 240,420 gallons. Use since 8/11 54,750 gallons.
- Old well decommissioning has started with Emma Erickson (Department of Environmental Health) and Tillia. TG still coordinating efforts.

New Items

- New Green Bench $1,666.00 including shipping. **TG** to check into Leander in Port Orchard.

Planned Work

- Stanley door programming (back door parts option).
- Parking lot and sports court stripes
- Fire pit bench
- Entry tile trip hazard
- Phone wire removed
- Porch roof flashing installed wrong, drains onto woodwork
- Replace crashbars/exit devices on front doors
- Mailbox post replacement
- Clear out trees by the well house.

Wish List

- Carpet replacement
- HVAC Heat Pump/ Mini Splits

8. KITCHEN MANAGER REPORT.

- Food worker cards are up to date.
    - Food items are compliance, temperatures in compliance. Refrigerator and freezer holding cold well.
    - Water is still puddling. **DS** will look into it.
    - Touch free soap dispenser at the hand wash station is not working well. Once it is used up, best to remove and replace with hand pump.

9 **OLD BUSINESS**

a. **Well status -** see above
b. **School Bell Clean Up -** see above.
c. **Bench in Front of Building-** Granddaughter is picking up on October 1st. Will need help putting it on top of her car. JP will help.
d. **Levy Lid Lift** - CB will draft some bullet points for the commissioners to review.
e. **Bylaws discussion**- in depth discussion later.

10 NEW BUSINESS

a. **Foodbank Changes -** FB is now Tuesdays at 9:45. Racks are heavy, and there is a concern about the loading and unloading. TG to talk to Roland about arrangements with using the Community Center.

b. **Ppatch Update**

c. JGE to contact Greg Brotherton regarding getting a ballot box here.

MEETING ADJOURNED 7:52

Respectfully submitted,

Joanmarie Eggert
Secretary